

## **Commission Meeting Minutes**

Cope Family Center 707 Randolph Street, Napa Napa CA 94558

February 24, 2020 3:00pm-5:00pm

Call to Order: 3:03pm. The following were present:

X Kay A	ltizer			Elba G	onzalez-Mar	es 🛛 Mi	Michele Grupe		
Laura	Keller		Kecia	ind	⊠ Jen				
			_ Debbi	e Peralez	⊠ Bra	□ Brad Wagenknecht			
$\vdash =$	nt: Gallagher Darlington				Anne Su	tkowi-Hem le Moon	street		
Also present:									
Public Com	nment public cor	nment.							
Approval of Commission Minutes, L. Keller January 27, 2020 (Motion 1st by BW, 2nd by KA).									
KA	EG	MG	LK	KL	JO	JP	DP	BW	
	Х			Х			Х		

## 2. First 5 Napa Network, J. Gallagher

A. Update

1.

- 1. Joelle reported that Cohort 2 has started and she reviewed the design challenges with the Commission. Jenny, Anne and Laura are all Cohort 2 members and gave updates on their specific design groups.
- B. Website

- 1. Joelle updated on the status of the new website. It should be ready to launch within a couple more weeks.
- 3. Community Connections Grants, A. Sutkowi-Hemstreet
  - A. Final Documents
    - 1. Anne reported that final documents were sent out to Commissioners and partners. They are also on Facebook and the current website.
- 4. Quality Counts, J. Gallagher/E. Darlington
  - 1. RFA Overview
    - A. Joelle and Emily reviewed the RFA with the Commission.
- 5. Executive Committee Report, L. Keller
  - A. Review and possible approval of Professional Services with Mechele Small Haggard not to exceed \$14,250 for QCC Local Consortia and Partnership Grant orientation, coordination and development.
    - 1. Joelle reviewed the Scopes of Work with the Commission.
    - 2. The motion passed with the addition that the funding for the contract be moved from Prop 10 Grants to Professional Services.
    - 3. (Motion 1st by MG, 2nd by JP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	Х			Х			Х	

- 6. Policy/Advocacy Updates and Discussion, L. Keller
  - A. Census 2020 0-5 Strategic Plan
    - 1. Discussion and possible approval of \$2,500 to support First 5 Napa County 0-5 Census Plan
      - A. Joelle reported that the plan was developed and submitted. Napa was awarded \$3,000. The State would like to see some local support for the efforts and there is a need to pay partners to help do the work.
      - B. (Motion 1<sup>st</sup> by MG, 2<sup>nd</sup> by JO).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	Х			Х			Х	

- B. Public Charge Update
  - 1. Public Charges goes into effect today. Jenny reported there are updated Q&A Fact Sheets on the CLC website.
- C. Other
  - 1. Michele reported that Voters Choice Napa is working on efforts around the City Council redistricting.

- 7. Commission Business, E. Darlington
  - A. Form 700 and Conflict of Interest Updates
    - 1. Emily reported that Form 700s are due 4/1/20. Commissioners will complete Conflict of Interest updates in March.
- 8. Items for March 23 Meeting
  - A. F5NN Update
  - B. Website
  - C. Conflict of Interest Updates
- 9. Announcements
  - A. Michele announced that 4/2 will be the kickoff for the Blue Ribbon Campaign. 4/14 will be the Board of Supervisors Proclomation.
  - B. Jennifer announced that the Housing Authority will be opening up the Section 8 waitlist 4/21-4/27.

Adjourn 4:30pm.	
Laura Keller, Vice Chair	
ATTEST:	
Emily Darlington	

## **Commissioners Voting Key**

KA = Kay Altizer; EG = Elba Gonzalez-Mares; MG = Michele Grupe;
LK = Laura Keller; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht
Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)