



Commission Meeting Minutes

Meeting held via Zoom

June 28, 2021

3:00pm-5:00pm

Call to Order: 3:06pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input type="checkbox"/> Kecia Lind	<input type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Jennifer Palmer
<input checked="" type="checkbox"/> Debbie Perez	<input type="checkbox"/> Brad Wagenknecht	<input type="checkbox"/> VACANT

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	<input checked="" type="checkbox"/> Lilea Heines
<input checked="" type="checkbox"/> Sarahi Suarez	

Also present:

Dawn Narayan	
Vicky Mead	

Public Comment, E. Gonzalez-Mares

No public comment.

1) Approval of Commission Minutes, E. Gonzalez-Mares

a) May 24, 2021

(1) (Motion 1st by DP, 2nd by JP)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	

2) Discussion and action: Presentation for Approval of Budget 2021-2022, E. Gonzalez-Mares

a) Staff Report:

- i) Joelle G. presented budget for FY 2021-2022 for approval, only adjustment was the expenditure amount QRIS Grant which was revised from \$44, 747 to the current amount of \$43,950.
- ii) Total budget expenditure for FY 2021-2022 is \$1,758,315.00.

b) Open Public Hearing: No comments

c) Receive Testimony: No Comments



- d) Close Public Hearing
- e) Adopt FY 2021-2022 Budget

(1) (Motion 1st by JC, 2nd by MG)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	

3) Contracts , E. Gonzalez-Mares

- a) Review and possible approval of professional services agreement with Mechele Small Haggard for \$15,000 for consulting services including (but not limited to) grant writing and project support

(Motion 1st by MG, 2nd by JP)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	

- b) Review and possible approval of contract with Marina Diaz is for the assembly of 30 Rainbow Kits over the month of July for a total of \$1020.00

(Motion 1st by MG, 2nd by EGM)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	

- c) Review and possible approval of contract extension with With/In Collaborative.

(Motion 1st by DP, 2nd by MG)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	

- d) Review and possible approval of rollover funds for the remainder of Lori Watson contract from FY 20-21 to FY 21-22 in the amount of \$11,300.00

(Motion 1st by DP, 2nd by JP)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	



- e) Review and Possible Approval of Staff Compensation, a 2% increase staff compensation based on cost of living.

(Motion 1st by DP, 2nd by JP)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	

4) Staff Updates:

a) First 5 Network Update:

- i) Joelle is looking on how to continue to engage in cohort 1-2 to move the network forward and create a foundation for the network. There is a discussion of the possibility of Cohort 3 and the format.

b) Quality Counts:

- i) Application approved and awarded for HUB Agency lead. Workplan will be created to ensure goals and focus areas are met.
- ii) Trauma responsive practices training were completed through The HUB, participants from Napa and Solano County were present.
- iii) Partnership with CRC was created to provide Trauma Responsive Training Kits to participants.
- iv) Provider Survey will be sent out at the beginning of July.

c) All in for Kids collaborative Grant:

- i) Grant was completed by COPE, they are the lead and the author of grant application.
- ii) The total requested was \$750,000 spread out over 3 years, which will be used to build upon the strengths of the existing parent leadership programs.

5) Policy and Advocacy Updates and Discussion:

- a) American Rescue Act funding for families and children:
- b) Need to ask county board to put money into community as prescribed to build infrastructure, support childcare and use the money to help with growth.

6) Future Meetings:

- a) Discuss and move to approve the cancellation of July Commission Meeting

(Motion 1st by JP, 2nd by JC)- Motion Passed

JC	EG	MG	KL	JO	JP	DP	BW	
Y	Y	Y	N/P	N/P	Y	Y	N/P	



- b) Meeting formatting may change as legislation of Brown Act is either reinstated or changed by Governor. For now all commission meetings will continue to be held via zoom.
- 7) Items for next Commission Meeting-August 23, 2021
 - a) Collection of childcare data, programs that are re-opening, enrollment data, and any changes to childcare services
- 8) Announcements:
 - a) Michele Grupe volunteered to help plan cohort reengagement gatherings.

Adjourn 4:34 pm.

Elba Gonzalez-Mares, Chair

ATTEST:

Sarahi Suarez

Commissioners Voting Key

JC = Juan Cisneros; EG = Elba Gonzalez-Mares; MG = Michele Grupe;

KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;

DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in); Y= Vote in Approval; N= Vote Against; N/P: Not Present