



**AGENDA  
DECEMBER 5, 2022  
3:00 PM-5:00 PM**

**\*\*UPDATED MEETING DETAILS\*\***

**MEETING IN PERSON ADDRESS: 1303 JEFFERSON ST #100A NAPA CA 94559**

<b>Agenda Item</b>	<b>Facilitator</b>	
1) Call to Order	J. Ocon	
2) Public Comment	J. Ocon	
3) Approval of Commission Meeting Minutes <i>October 24, 2022</i>	J. Ocon	<b>*ACTION</b>
4) Executive Director Hiring Process a) Discussion and possible approval of Executive Director job description and salary range.	J. Ocon	<b>*ACTION</b>
5) Review and possible approval of First 5 Staff 2023 Cash-in-Lieu Health Rates	J. Gallagher	<b>*ACTION</b>
6) Review and possible approval of Resolution 2022-04 adopting Car and Cell Phone Allowances for Staff	J. Gallagher	<b>*ACTION</b>
7) Contracts a) Review and possible approval of Professional Services Agreements with Anne Sutkowi-Hemstreet in the amount of \$6,000 and Camilo Villa in the amount of \$2,500 for facilitation of Safe Spaces in Early Education Programs Community of Practice with Region 1 HUB (to be reimbursed by the Quality Counts HUB).	E. Darlington	<b>*ACTION</b>
8) Napa County Child Care and Development Planning Council Needs Assessment a) Discussion and possible approval of \$5000 to support Napa County Child Care and Development Planning Council Needs Assessment	E. Darlington	<b>*ACTION</b>



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- b) Review and possible approval of Professional Services Agreement with Teresa Zimny Consulting in the amount of \$9,600 (\$5000 investment from First 5, \$4660 investment from NCOE) for:
  - i) Completing the state-mandated Child Care Needs Assessment, and
  - ii) Creating a community-wide strategic plan laying out priorities, strategies, goals, objectives, and recommended activities that will provide direction and focus to address the childcare needs of Napa County

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9) Review and possible approval of Prop 10 funding allocation to Florecer program in the amount of \$23,000	L. Heine	<b>*ACTION</b>
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10) Election of Officers/ExCom Member for Calendar Year 2023	J. Ocon	<b>*ACTION</b>
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11) Presentation Presentation of strategic planning process and timeline preview	C. Fry/Onside Partners	
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12) Items for Next Commission Meeting	J. Ocon	
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13) Announcements	J. Ocon	