



Commission Meeting Minutes

Cope Family Center
 707 Randolph Street, Napa
 Napa CA 94558
February 24, 2020
3:00pm-5:00pm

Call to Order: 3:03pm. The following were present:

<input checked="" type="checkbox"/> Kay Altizer	<input type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input checked="" type="checkbox"/> Laura Keller	<input type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon
<input checked="" type="checkbox"/> Jennifer Palmer	<input type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	<input type="checkbox"/> Catherine Moon

Also present:

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Public Comment

A. No public comment.

1. Approval of Commission Minutes, L. Keller

January 27, 2020 (Motion 1st by BW, 2nd by KA).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	X			X			X	

2. First 5 Napa Network, J. Gallagher

A. Update

1. Joelle reported that Cohort 2 has started and she reviewed the design challenges with the Commission. Jenny, Anne and Laura are all Cohort 2 members and gave updates on their specific design groups.

B. Website

1. Joelle updated on the status of the new website. It should be ready to launch within a couple more weeks.

3. Community Connections Grants, A. Sutkowi-Hemstreet
 - A. Final Documents
 1. Anne reported that final documents were sent out to Commissioners and partners. They are also on Facebook and the current website.

4. Quality Counts, J. Gallagher/E. Darlington
 1. RFA Overview
 - A. Joelle and Emily reviewed the RFA with the Commission.

5. Executive Committee Report, L. Keller
 - A. Review and possible approval of Professional Services with Mechele Small Haggard not to exceed \$14,250 for QCC Local Consortia and Partnership Grant orientation, coordination and development.
 1. Joelle reviewed the Scopes of Work with the Commission.
 2. The motion passed with the addition that the funding for the contract be moved from Prop 10 Grants to Professional Services.
 3. (Motion 1st by MG, 2nd by JP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	X			X			X	

6. Policy/Advocacy Updates and Discussion, L. Keller
 - A. Census 2020 0-5 Strategic Plan
 1. Discussion and possible approval of \$2,500 to support First 5 Napa County 0-5 Census Plan
 - A. Joelle reported that the plan was developed and submitted. Napa was awarded \$3,000. The State would like to see some local support for the efforts and there is a need to pay partners to help do the work.
 - B. (Motion 1st by MG, 2nd by JO).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	X			X			X	

- B. Public Charge Update
 1. Public Charges goes into effect today. Jenny reported there are updated Q&A Fact Sheets on the CLC website.

- C. Other
 1. Michele reported that Voters Choice Napa is working on efforts around the City Council redistricting.

7. Commission Business, E. Darlington
 - A. Form 700 and Conflict of Interest Updates
 1. Emily reported that Form 700s are due 4/1/20. Commissioners will complete Conflict of Interest updates in March.
8. Items for March 23 Meeting
 - A. F5NN Update
 - B. Website
 - C. Conflict of Interest Updates
9. Announcements
 - A. Michele announced that 4/2 will be the kickoff for the Blue Ribbon Campaign. 4/14 will be the Board of Supervisors Proclamation.
 - B. Jennifer announced that the Housing Authority will be opening up the Section 8 waitlist 4/21-4/27.

Adjourn 4:30pm.

Laura Keller, Vice Chair

ATTEST:

Emily Darlington

Commissioners Voting Key

KA = Kay Altizer; EG = Elba Gonzalez-Mares; MG = Michele Grupe;
LK = Laura Keller; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)