



Commission Meeting Minutes

Cope Family Center
 707 Randolph Street, Napa
January 29, 2018
3:00pm – 5:00pm

Call to Order: 3:07pm. The following were present:

<input type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input checked="" type="checkbox"/> Howard Himes
<input checked="" type="checkbox"/> Laura Keller	<input type="checkbox"/> Andrea Knowlton	<input checked="" type="checkbox"/> Molly Nelson
<input type="checkbox"/> Stephanie Paravicini	<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	
<input checked="" type="checkbox"/> Emily Darlington	

Also present:

Tracy Schulze, Auditor/Controller	
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Public Comment

A. No public comment.

1. Approval of Commission Minutes, D. Peralez

December 18, 2017 (Motion 1st by BW, 2nd by LK).

EG	MG	HH	LK	AK	MN	SP	DP	BW
X				X		X		

2. ED Report

A. AB 11 Letter of Support

1. Joelle distributed the AB 11 Letter of Support for Commission review. The letter was submitted at the request of the First 5 Association; Debbie and Joelle worked on it and approved as it was time sensitive.

B. Association Meeting Update

1. Joelle reported the First 5 Summit will be in Glendale, April 10-12 with a Commissioner panel on April 10th.
2. The next First 5 Association meeting will be on May 1st; May 2nd is also Advocacy Day. Both are great ways for Commissioners to get involved.
3. Joelle reported that counties were informed of changes in projected revenues. For Napa County, the new projections mean an approximately \$26,000 decline for FY 17-18 and an approximately \$82,000 decline for FY 18-19.

3. Finance, D. Peralez

A. Presentation and acceptance of 6-month financials, T. Schulze

1. Tracy reviewed 6-month financials with Commission.
2. (Motion 1st by HH, 2nd by BW).

EG	MG	HH	LK	AK	MN	SP	DP	BW
X				X		X		

B. Review and possible approval of 2018 Contract with Auditor-Controller to provide accounting and finance services

1. Tracy reviewed 2018 Contract with Commission.
2. Approval was given authorizing the Chair to sign Contract after approval by Legal Counsel.
3. (Motion 1st by MG, 2nd by LK).

EG	MG	HH	LK	AK	MN	SP	DP	BW
X				X		X		

4. Discussion regarding allocation of funding for program and/or system work, D. Peralez, J. Gallagher

A. Talking points for grantee discussions

1. Joelle reported that conversations are scheduled with grantees in the next couple of weeks.
2. Joelle reviewed the talking points with Commission.

B. Quality Counts Prop 10 funding

1. Joelle reported that there will be opportunity for Commission conversation regarding the continuation of Prop 10 funding support for Quality Counts. Support for Quality Counts has been a focus locally and is an initiative at the state level.

5. System Design Next Steps, J. Gallagher, L. Keller
 - A. Joelle reported that she and Laura have a phone meeting with the d.School and Open Impact to continue conversation about system design next steps.

6. Items for February 26 meeting
 - A. Update on 2018 Contract with Auditor-Controller.
 - B. Report on grantee conversations re: 18-19 funding.
 - C. System Design Next Steps.

7. Announcements
 - A. Debbie announced there will not be a retreat in February/March as usual this year. There may be one scheduled for later in April/May.
 - B. Laura announced that the Touchpoints Training will be March 7, 8, and 9. Also, the annual Breastfeeding Coalition Conference will take place on March 16th.
 - C. Michele announced the documentary film Resilience will be screened on 2/6, 9:30am-11:30am at HHSA.

Adjourn at 4:10pm.


Debbie Peralez, Chair

ATTEST:



Emily Darlington

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; HH = Howard Himes; LK = Laura Keller;
AK = Andrea Knowlton; MN = Molly Nelson; SP = Stephanie Paravicini; DP = Debbie Peralez;
BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)