



Commission Meeting Minutes

Cope Family Center
707 Randolph Street, Napa
March 19, 2018
3:00pm – 5:00pm

Call to Order: 3:10pm. The following were present:

<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input type="checkbox"/> Howard Himes
<input checked="" type="checkbox"/> Laura Keller	<input type="checkbox"/> Andrea Knowlton	<input checked="" type="checkbox"/> Molly Nelson
<input checked="" type="checkbox"/> Stephanie Paravicini	<input type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	

Also present:

Public Comment

- A. Joelle introduced the Commission to First 5's new Evaluation and Contract Manager, Anne Sutkowi-Hemstreet.

- 1. Approval of Commission Minutes, E. Gonzalez-Mares
February 26, 2018 (Motion 1st by LK, 2nd by MG).

EG	MG	HH	LK	AK	MN	SP	DP	BW
		X		X		X	X	

- 2. ED Report, J. Gallagher
 - A. Accept First 5 CA Annual Report 2016-2017
 - B. (Motion 1st by MG, 2nd by LK).

EG	MG	HH	LK	AK	MN	SP	DP	BW
		X		X		X	X	

3. Presentation on System Design Scope of Work
 - A. Heather McLeod Grant and Adene Sacks, Open Impact
 1. Heather and Adene presented and led discussion with the Commission.

**Stephanie Paravicini arrived 3:30pm.

- B. Discussion and possible approval of concept and agreement to move forward
 1. No vote taken; consensus to move ahead.

4. Policy Updates and Discussion, J. Gallagher
 - A. Tabled for April Meeting.

5. Items for April 23 Meeting
 - A. Conflict of Interest Updates

6. Announcements
 - A. No announcements.

Adjourn at 4:45pm.



Elba Gonzalez-Mares, Vice Chair

ATTEST:



Emily Darlington

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; HH = Howard Himes; LK = Laura Keller;
AK = Andrea Knowlton; MN = Molly Nelson; SP = Stephanie Paravicini; DP = Debbie Peralez;
BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)