



Commission Meeting Minutes

Meeting held via Zoom
 February 28, 2022
 3:00pm-5:00pm

Call to Order: 3:06 pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input type="checkbox"/> Michele Grupe
<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input checked="" type="checkbox"/> Kelsey Petithomme	<input checked="" type="checkbox"/> Brad Wagenknecht	<input checked="" type="checkbox"/> Jennifer Yasumoto

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Lilea Heine
<input checked="" type="checkbox"/> Emily Darlington	
<input checked="" type="checkbox"/> Sarahi Suarez	

Also present:

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Public Comment

A. No public comment.

1. Approval of Commission Minutes, J. Cisneros

June 27, 2022

a. (Motion 1st by BW, 2nd by JY).

JC	EG	MG	KL	JO	KP	BW	MK	JY
Y	ABSENT	ABSENT	Y	ABSENT	Y	Y	Y	Y

2. Contracts, J. Ocon

a) First 5 IMPACT Region 1 Training and Technical Assistance HUB MOUs: Review and possible approval of 2022-2023 MOU's with the following Region 1 HUB Lead Agencies for County HUB Allocations:

- i. Del Norte County Office of Education
- ii. First 5 Humboldt
- iii. Lake County Office of Education
- iv. Marin County Office of Education
- v. Mendocino Office of Education
- vi. Solano County Office of Education
- vii. First 5 Sonoma County

a. (Motion 1st by JC, 2nd by BW).

JC	EG	MG	KL	JO	KP	BW	MK	JY
Y	ABSENT	ABSENT	Y	Y	Y	Y	Y	Y

b) Review and approval of 2022-2023 Region 1 Early Quality Systems (Hubbe) Professional Services Agreement for technical assistance, data quality assurance support, annual data reporting services, software license fee invoicing and ERS and CLASS usage invoicing on behalf of the counties representing IMPACT Region 1 T&TA Hub that participate in the First 5 California IMPACT Program and/or the California Department of Education Block Grant Programs, for a total of \$146,000, as follows:

- i. Del Norte
- ii. Humboldt
- iii. Lake County
- iv. Marin
- v. Mendocino
- vi. Solano
- vii. Sonoma

a) (Motion 1st by KL, 2nd by JC).

JC	EG	MG	KL	JO	KP	BW	MK	JY
Y	ABSENT	ABSENT	Y	Y	Y	Y	Y	Y

c) Review and approval of FY 2022-2023 professional services agreement with Mechele Small Haggard for \$20,000 for specialized consulting services including (but not limited to) data support and analysis, preparing grant applications, specialized evaluation services, and project support.

a. (Motion 1st by KP, 2nd by JY).

JC	EG	MG	KL	JO	KP	BW	MK	JY
Y	ABSENT	ABSENT	Y	Y	Y	Y	Y	Y

3. Executive Committee Report, J. Ocon

a) Review and approval of FY 2022-2023 professional services agreement with Onside Partners and Somerville Consulting for an amount not to exceed \$120k, for specialized consulting services to create and deliver a 3-year strategic and funding plan for First 5 Napa County. This firm provides samples which were user friendly and appealing.

a. (Motion 1st by BW, 2nd by JC).

JC	EG	MG	KL	JO	KP	BW	MK	JY
Y	ABSENT	ABSENT	Y	Y	Y	Y	Y	Y

4. Resolution, J. Ocon

- a) Review and approval of Resolution 2022-02, updates made to the Conflict-of-Interest Policy which will remove “Project Coordinator” from the list of Designated Employees and adds Early Learning Program Manager, Community Programs & Network Manager, and Operations & Administrative Coordinator.

a. (Motion 1st by JC, 2nd by MK).

JC	EG	MG	KL	JO	KP	BW	MK	JY
Y	ABSENT	ABSENT	Y	Y	Y	Y	Y	Y

5. Quality Counts Presentation, E. Darlington

- a) Overview and update of Quality Counts Program. Quality Counts is a Quality Rating and Improvement System or QRIS. This refers to Ratings used to measure the level of quality of a program based on several different elements. These elements include Child Observation, Developmental and Health Screenings, Lead Teacher Qualifications, Effective Teacher-Child Interactions, Ratios and Group Size, Program Environment, Director Qualifications. Then there are improvements, which refers the part of the programs that works with coaches to develop quality improvement plans, including plans for trainings staff, implementing new practices, etc. Participants of this program include State preschool programs, Private center-based programs, Family childcare programs, Family friend and neighbor caregivers, and” Alternative settings” such as libraries, parks and recreation programs, family resource centers, etc. Current funding cycle for IMPACT and HUB funding streams ends 6/30/23 but additional 4 years of funding is expected to be approved at the October First 5 California Commission Meeting.

6. Staff Updates,

- a) First 5 Napa Network: Charettes and Coffee Meetups have been consistent and focused on building relationships among FFNN members. There was a lot of positive feedback from the first phase of the Race Equity Plan with Dr. Lori Watson, next phase will be an in-person event, September 17th at NVC.
- b) Quality Counts- See Presentation Notes (Item #5)
- c) Home Visitation Coordination: Currently on a hiatus but final reporting and action plan have been submitted.
- d) Community Programs:
- i. Rainbow Little Libraries have been handed off to Napa County Literacy Foundation and Bookmine will restock all 22 Little Libraries quarterly.
 - ii. Floreecer is entering into their pilot stage starting 10/02, in partnership with Mariposa from NCOE. The program has been very impactful and a codesign session was conducted to tailor the program to the targeted audience. One of the biggest changes is that the pilot will run from October-April, offering a longer mentorship for participants.

- iii. Rainbow Family League will kickstart their second season September 15th. This season will be hybrid, this means there will be virtual and in-person sessions. Help is needed to get the word out about the program.
- iv. City of Napa will host first annual Dia De Los Muertos event on November 5th. First 5 will be hosting activities, including a scavenger hunt, for children and families.

7. Policy/Advocacy Updates, J. Ocon

- a) ARPA Funds Recommendation will be on the Agenda at the Board of Supervisor Meeting on 8/23. The recommendations include funds for childcare pieces, to invest on a loan program to provide resources and help with growth.

8. Announcements:

- a) UpValley Family Center holding a Back-To-School event Friday 8/26, J. Ocon
- b) "Get Connected" event will be hosted at the Napa Library Saturday 8/27 to increase Wi-Fi access in the community.

Adjourn 4:45 pm.

Jennifer Ocon, Chair

ATTEST:

Sarahi Suarez

Commissioners Voting Key

JC = Juan Cisneros; EG = Elba Gonzalez-Mares; MG = Michele Grupe;
KL = Kecia Lind; JO = Jennifer Ocon; KP = Kelsey Petithomme;
BW = Brad Wagenknecht; MK= Monica Koenig

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)
Y= Vote in Approval; N= Vote Against
Absent = Commissioner Absent