



## Commission Meeting Minutes

*Cope Family Center*  
*707 Randolph Street, Napa*  
**August 26, 2019**  
**3:30pm – 5:00pm**

Call to Order: 3:33pm. The following were present:

<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input checked="" type="checkbox"/> Laura Keller
<input type="checkbox"/> VACANT	<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon
<input checked="" type="checkbox"/> Jennifer Palmer	<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	

Also present:

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Public Comment

A. No public comment.

1. Approval of Commission Minutes, E. Gonzalez-Mares  
July 22, 2019 (Motion 1st by MG, 2nd by BW).

EG	MG	LK	KL	JO	JP	DP	BW
		X				X	

**\*\*Laura Keller and Debbie Peralez arrived 3:35pm.**

2. Executive Committee Report, E. Gonzalez-Mares
  - A. Elba reported that Kate Moon has been hired as the First 5 Program Assistant.
  - B. Elba also reported that Joelle has been attending First 5 Association meetings and First 5 CA Commission meetings.
  - C. Elba reminded the Commission that the retreat is coming up on Monday 9/23.

### 3. Policy Update

#### A. Discussion and possible adoption of an updated Sponsorship policy, E. Gonzalez-Mares

1. Elba reported that a draft sponsorship policy and application were sent with meeting materials. The policy and application are designed to be broad for flexibility for applicants.
2. (Motion 1st by MG, 2nd by LK).

EG	MG	LK	KL	JO	JP	DP	BW

### 4. First 5 Napa Network Update, EGM/MG/JP

#### A. F5NN Update: Design Case Study, Anne Sutkowi-Hemstreet

1. Elba reported that the Phase 2 Scope of Work for With/In Collaborative was sent with the meeting materials. The document was reviewed with the Commission. There will be a focus on the systems approach and children/families 0-5 at the Commission retreat.
2. Anne reported that recruitment has begun for Cohort 2. Staff and the consultants have been sending out the application far and wide. Convening dates are set for Cohort 2.
3. Michele reported on the design team that is focusing on inequities in the wine industry and how those inequities affect children 0-5 and their families. Michele gave an update on the team's activities to date.
4. Anne presented the Design Case Study: F5NN Team Rainbow Story.

### 5. Contracts Approval, E. Gonzalez-Mares

#### A. Review and possible approval of Bodega Bay Lodge contracts.

1. (Motion 1st by DP, 2nd by LK).

EG	MG	LK	KL	JO	JP	DP	BW

#### 2. Review and possible approval of Indian Springs contract.

1. Postponed until September business meeting.

#### 3. Review and possible approval of With/In Collaborative contract.

1. (Motion 1st by LK, 2nd by JP).

EG	MG	LK	KL	JO	JP	DP	BW

6. Policy/Advocacy Updates and Discussion, E. Gonzalez-Mares
  - A. Protecting Immigrant and Marginalized Families
    1. Census 2020 0-5 Strategic Plan
      - A. Jenny updated on the development of the strategic plan. The plan will be submitted to the state. Once submitted, there will probably be resources and maybe funding available to counties.
    2. Public Charge
      - A. Elba reported that the CLC is distributing a one pager with facts about public charge and resources that are available. She passed around a draft. The general response to public charge is: having a common message, disseminating that message, having informational meetings/workshops about public charge and training trusted messengers.
    3. Federal Poverty Level
      - A. Keeping an eye on – will report and/or send information as available.
    4. Local Tobacco Control Policies
      - A. Keeping an eye on – will report and/or send information as available.
    5. Other
      - A. No report.
7. Items for September 23 Meeting and Retreat (Mt. La Salle Retreat Center)
  - A. Indian Springs contract for F5NN
8. Announcements
  - A. No announcements.

Adjourn 5:04pm

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Elba Gonzalez-Mares, Chair

ATTEST:

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Emily Darlington

**Commissioners Voting Key**

EG = Elba Gonzalez-Mares; MG = Michele Grupe; LK = Laura Keller;  
KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;  
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)