



## Commission Meeting Minutes

*Cope Family Center*  
 707 Randolph Street, Napa  
 Napa CA 94558  
**December 16, 2019**  
**3:00pm-5:00pm**

Call to Order: 3:03pm. The following were present:

<input checked="" type="checkbox"/> Kay Altizer	<input type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input checked="" type="checkbox"/> Laura Keller	<input type="checkbox"/> Kecia Lind	<input type="checkbox"/> Jennifer Ocon
<input checked="" type="checkbox"/> Jennifer Palmer	<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	<input type="checkbox"/> Catherine Moon

Also present:

Adene Sacks, With/In Collaborative	
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Public Comment

- A. No public comment.

\*\*Kay Altizer arrived 3:09pm.

1. Approval of Commission Minutes, L. Keller

November 25, 2019 (Motion 1st by BW, 2nd by DP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	X			X	X	X		

2. The First 5 Network, J. Gallagher and A. Sacks

- A. Update on First 5 Association/Network

- 1. Joelle gave an update on the First 5 Association/Network.

- B. Next Steps: The First 5 Napa Network

- 1. Adene gave an overview of Cohort 2 and next steps for the F5NN overall.

\*\*Jennifer Palmer arrived 3:27pm.

3. Executive Committee Report, L. Keller

A. Review and possible approval of First 5 Staff Health-in-lieu 2020 rates

1. (Motion 1st by BW, 2nd by JP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	X			X	X			

4. Legislative/Policy Platforms, L. Keller

A. Review and possible approval of the First 5 Napa County 2020 Policy Platform

1. There were a few additional updates/edits from Commissioners to the Policy Platform. This item was approved with changes.

2. (Motion 1st by DP, 2nd by BW).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	X			X	X			

5. FY 18-19 Local Evaluation Report, A. Sutkowi-Hemstreet

A. Presentation

B. Review and possible approval of FY 18-19 Local Evaluation Report

1. (Motion 1st by BW, 2nd by JP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	X			X	X			

6. Community Connections Grants, J. Gallagher and A. Sutkowi-Hemstreet

A. Review and Discussion

1. Joelle reviewed the discussion from the November meeting. Anne brought resources from Sacramento County.

2. Sacramento Community Connections Grants Example

A. Staff will develop draft documents for Napa and bring to the Commission for review.

7. Policy/Advocacy Updates and Discussion, L. Keller

A. Census 2020 0-5 Strategic Plan

1. No report.

B. Public Charge Update

1. No report.

C. Other

1. Joelle reported that she attended the Legislative Subcommittee at the Board of Supervisors this morning. There were 11 comment letters submitted with recommendations to the legislative platforms. There will be a special session on 12/23/19.
  
8. Items for January 27 Meeting
  - A. Community Connections Grants
  
9. Announcements
  - A. No announcements.

Adjourn 4:55pm.

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Laura Keller, Vice Chair

ATTEST:

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Emily Darlington

**Commissioners Voting Key**

KA = Kay Altizer; EG = Elba Gonzalez-Mares; MG = Michele Grupe;  
LK = Laura Keller; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;  
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)