



Commission Meeting Minutes

Cope Family Center
707 Randolph Street, Napa
February 25, 2019
3:30pm – 5:00pm

Call to Order: 3:31pm. The following were present:

<input type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input checked="" type="checkbox"/> Laura Keller
<input checked="" type="checkbox"/> Andrea Knowlton	<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon
<input checked="" type="checkbox"/> Jennifer Palmer	<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	

Also present:

Adene Sacks, Consultant	
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Public Comment

A. No public comment.

1. First 5 Napa Network Update
 - A. Adene Sacks from With/In Collaborative discussed F5NN Cohort 1 and plans for the group after the convenings.

2. Approval of Commission Minutes, L. Keller

January 28, 2019 (Motion 1st by BW, 2nd by DP).

Motion approved with change to 6B2.

EG	MG	LK	AK	KL	JO	JP	DP	BW
X								

3. Executive Committee Report, L. Keller
 - A. Property Update -- December 2019
 - i. Joelle reported that staff received notice from Hedgerow Property Management that the common areas and lobby of 1040 Main Street will be renovated later this

year. The owner plans to close the building to all tenants for the month of December. Joelle reported that she reviewed the lease agreement and consulted with Betsy on next steps. Betsy helped draft an email response to the Property Management. The Commission agreed and Joelle will send the email.

B. Census 2020 -- Complete Counts Committee

- i. Joelle reported that the Committee had their first meeting. Joelle is attending representing First 5 and the 0-5 population. Michele and Jennifer O are also attending and heading up subcommittees.

4. Report on Quality Counts 6-Month Check-in Report

A. At our last meeting, there was interest in hearing about CRC's 6 month report for their QC funding. For those who are new, QC Napa County is our local program that addresses quality in many different types of early education settings. This is a statewide initiative and there are quality programs in every county in CA. In Napa County we receive funding from First 5 CA and CDE. First 5 Napa also contributes a matching grant with Prop 10 funds. These funds are contracted out to CRC to coordinate the QC program. NCOE also receives funds from CDE for this quality work. Their funding is specifically for supporting state preschool programs. This report from CRC is covering the grant period July 1, 2018 through December 31, 2018 and includes activities utilizing the First 5 CA funds and the Prop 10 funds from First 5 Napa.

A few highlights:

- CRC reported that there have been 20 coaching visits with 42 hours of coaching completed at 12 early education programs.
- CRC has also created STEAM kits for early education programs. Guidelines for rotation and distribution of materials have been established. Coach goes in and models how to use materials with children.
- 13 professional development opportunities have been provided with 66 providers attending.

5. Policy Discussion, D. Peralez

A. Update on Public Records Request

- 1. Discussion and possible action to allocate \$500 to pay for data requested from County
 - A. The Napa Valley Community Foundation with the Community Leaders Coalition would be willing to contribute \$1000 to obtain the data.
 - B. There was discussion regarding First 5 Napa contributing \$500.
 - C. (Motion 1st by KL, 2nd by AK).

EG	MG	LK	AK	KL	JO	JP	DP	BW
X								

- B. Early Childhood in State Budget
 - 1. Andi and Debbie reviewed handouts with the Commission regarding early childhood in the state budget.

- 6. Items for March 25 Meeting
 - A. First 5 Napa Network Update
 - B. Property Update
 - C. Budget and Finance Committee

- 7. Announcements
 - A. Joelle reported that the Budget and Finance Committee needs to convene to start talking about the FY 19-20 budget. Commissioners Andrea Knowlton, Brad Wagenknecht, Elba Gonzalez-Mares, and Michele Grupe will serve on the committee. Joelle will be in touch with meeting details.
 - B. Emily reported Form 700 filing is coming up. Commissioners should receive an email soon from the Elections Department about e-filing.
 - C. Michele reported that the Resilient Napa Summit is March 28th at the Meritage.

Adjourn 5:04pm

Laura Keller, Vice Chair

ATTEST:

Emily Darlington

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; LK = Laura Keller;
AK = Andrea Knowlton; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)