



Commission Meeting Minutes

Cope Family Center
707 Randolph Street, Napa
Napa CA 94558
January 27, 2020
3:00pm-5:00pm

Call to Order: 3:02pm. The following were present:

<input checked="" type="checkbox"/> Kay Altizer	<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input checked="" type="checkbox"/> Laura Keller	<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon
<input checked="" type="checkbox"/> Jennifer Palmer	<input type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	<input type="checkbox"/> Catherine Moon

Also present:

Tracy Schulze, Auditor/Controller	
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Public Comment

A. No public comment.

1. Approval of Commission Minutes, E. Gonzalez-Mares

December 16, 2019 (Motion 1st by BW, 2nd by JP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
	A			X	A		X	

2. Presentation and acceptance of six month financials, T. Schulze

A. Tracy review the six month financials with the Commission.

B. (Motion 1st by BW, 2nd by JP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
							X	

3. Community Connections Grants, A. Sutkowi-Hemstreet

A. Review and possible approval of First 5 Napa County Community Connections Grants Documents

1. Joelle reminded the Commission about the Community Connections Grants discussion from the previous meeting.
2. Anne reviewed the CCG documents with the Commission. Next steps for staff will be to create a flyer and application which will be ready mid-February.
3. (Motion 1st by LK, 2nd by KL).

KA	EG	MG	LK	KL	JO	JP	DP	BW
							X	

4. Amendment to First 5 County Ordinance, E. Gonzalez-Mares

A. Review and possibly recommend to the Board of Supervisors to amend the First 5 ordinance to make the Commission a “recommending body”; establish two year terms and term limits; and re-establish terms for current commissioners (see attached documents)

1. Elba reviewed the history of this item with the Commission. The Executive Committee has been reviewing the ordinance and has discussed. Legal Counsel has also reviewed.
2. The Commission approved the amendment with changes to the staggering of term end dates.
3. The ordinance will now go to the County for review.
4. (Motion 1st by BW, 2nd by MG).

KA	EG	MG	LK	KL	JO	JP	DP	BW
							X	

5. First 5 Napa Network, J. Gallagher

A. Update

1. Joelle reported that Cohort 2 will begin tomorrow. Laura, Jenny and Anne are all cohort members.
2. Joelle reminded Commissioners that there will be cohort dinners coming up on February 10th and April 30th for Cohort 1 and Cohort 2 members, along with Commissioners, to meet.

6. Executive Committee Report, E. Gonzalez-Mares

A. Election of 2020 Chair and Vice Chair

1. The Commission elects Elba Gonzalez-Mares, Chair and Laura Keller, Vice Chair.
2. (Motion 1st by BW, 2nd by JP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
							X	

- B. Executive Committee Members
 - 1. Executive Committee Members will remain the same: Elba, Laura, Jennifer and Debbie.
- 7. Policy/Advocacy Updates and Discussion, E. Gonzalez-Mares
 - A. Census 2020 0-5 Strategic Plan
 - 1. Joelle reported that work on implementing the plan needs to begin. Books, banners, other swag has been ordered from First 5 CA.
 - B. Public Charge Update
 - 1. Elba reported that Public Charge will go into effect.
 - C. Other
 - 1. Joelle reported that she attended a webinar on the state budget. Much work is being done to understand the process for counties to receive funds in a timely manner and how to better project county allocations moving forward.
- 8. Items for February 24 Meeting
 - A. Form 700 and Conflict of Interest Updates
 - B. Quality Counts Funding Updates, RFA
 - C. First 5 Napa Network
 - D. Website Update
 - E. Community Connections Grants Documents
- 9. Announcements
 - A. Michele announced that the Home Visiting Collaborative is re-engaging. There will be funding applications available soon for HV systems in communities.

Adjourn 4:26pm.

Elba Gonzalez-Mares, Chair

ATTEST:

Emily Darlington

Commissioners Voting Key

KA = Kay Altizer; EG = Elba Gonzalez-Mares; MG = Michele Grupe;
LK = Laura Keller; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)