



Commission Meeting Minutes

Cope Family Center
707 Randolph Street, Napa
January 28, 2019
3:30pm – 5:00pm

Call to Order: 3:31pm. The following were present:

<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input checked="" type="checkbox"/> Laura Keller
<input checked="" type="checkbox"/> Andrea Knowlton	<input type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon
<input checked="" type="checkbox"/> Jennifer Palmer	<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	

Also present:

Tracy Schulze, Auditor/Controller	Jennifer Baker, Librarian, NVUSD
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Public Comment

1. No public comment.

1. CA State Library Partnership with ECE Community -- Jennifer Baker, Librarian, NVUSD
 - A. Jennifer Baker, Librarian with Napa Valley Unified School District presented about a project she is involved in to help create/support/provide early childhood services/resources to young children and their families through libraries. Jennifer reported she will come and visit again to share what comes of the project.

2. Approval of Commission Minutes, D. Peralez
 December 17, 2018 (Motion 1st by BW, 2nd by LK).

EG	MG	LK	AK	KL	JO	JP	DP	BW
A	A			X				

3. Executive Committee Report, D. Peralez
 - A. No report.

4. Finance

A. Presentation of second quarter financial reports, T. Schulze

1. Tracy reviewed the second quarter financial reports with the Commission.
2. There were questions regarding the Quality Counts funding. Commissioners are interested in a report regarding the 6-month check in report when it has been submitted.
3. (Motion 1st by MG, 2nd by BW).

EG	MG	LK	AK	KL	JO	JP	DP	BW
				X				

B. Discuss and possibly approve cash in lieu amounts for staff health benefits for 2019 (see attached spreadsheet)

1. The Commission reviewed the attached spreadsheet with cash in lieu amounts.
2. (Motion 1st by EG, 2nd by LK).

EG	MG	LK	AK	KL	JO	JP	DP	BW
				X				

5. Election of Officers for 2019, D. Peralez

A. Elba Gonzalez-Mares, Chair and Laura Keller, Vice Chair. In addition, Debbie Peralez, Past Chair and Jennifer Palmer, At-Large will complete the Executive Committee.

B. Elba acknowledged Debbie Peralez's service as Chair for the past 2 years.

C. (Motion 1st by DP, 2nd by BW).

EG	MG	LK	AK	KL	JO	JP	DP	BW
				X				

6. Update F5NN Cohort, M. Grupe, E. Gonzalez-Mares, J. Palmer, A. Sutkowi-Hemstreet

A. Cohort Members; First Convening

1. Commissioners participating in the F5NN reported on the first convening at Bodega Bay Lodge.
2. It was discussed that those participating will share information/resources from convenings at Commission meetings for those Commissioners not participating in the current cohort. A suggestion was made to possibly play The Brain Architecture Game at the next meeting.

B. Mapping Survey

1. Anne reported that a mapping survey was sent out to a group including current cohort participants, as well as other local leaders. This is the first piece in understanding connections within the community. There has been a good response so far.
2. Anne also reported that the map that comes from this survey will be able to be shared with the Commission. Anne, Joelle and Laura are attending the next Design Team meeting in helping to plan for the cohort next steps.

7. Policy Discussion, D. Peralez

A. Public Charge: County response to public records request and possible action

1. Elba reviewed the County response with the Commission. It was agreed that members of the Community Leaders Coalition will take the response to their next meeting to discuss other agencies possibly helping cover the cost; provide an investment as well. They will report back next month.
 - B. Census 2020
 1. Michele reported that there is funding available through the First 5 Association in regards to the 2020 Census. Joelle is working on getting more information.
 - C. Other
 1. No other reports.
8. Items for February 25 Meeting
- A. F5NN Update
 - B. Report on Quality Counts 6-Month check-in report
 - C. Update on Public Records Request follow up with Community Leaders Coalition
 - D. Early Childhood in State Budget - Andi and Debbie
9. Announcements
- A. Andi reported there are going to be funds available for preschool inclusion. This will include preschool inclusion partnership funds. She will be able to update more next month. There is a strong focus on early childhood at the state level with the new administration. Andi and Debbie will be able to report on this.
 - B. Elba will not be in attendance at the meeting next month.

Adjourn 5:00pm

Elba Gonzalez-Mares, Chair

ATTEST:

Emily Darlington

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; LK = Laura Keller;
AK = Andrea Knowlton; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)