



Commission Meeting Minutes

*Cope Family Center
707 Randolph Street, Napa*

**June 24, 2019
3:30pm – 5:00pm**

Call to Order: 3:35pm. The following were present:

<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input type="checkbox"/> Laura Keller
<input checked="" type="checkbox"/> Andrea Knowlton	<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon
<input type="checkbox"/> Jennifer Palmer	<input checked="" type="checkbox"/> Debbie Peralez	<input type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	

Also present:

Tracy Schulze, Auditor/Controller	
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Public Comment

- A. No public comment.

1. Approval of Commission Minutes, E. Gonzalez-Mares
May 20, 2019 (Motion 1st by JO, 2nd by AK).

EG	MG	LK	AK	KL	JO	JP	DP	BW
		X				X		X

2. First 5 Napa Network Update, EGM/MG/JP/JG
 - A. Joelle reported that the Consultants are looking at possibly holding a workshop for Cohort 1 participants and coaching trainings.
 - B. The design team that is looking at LGBTQ families helped support the Rainbow Play Date over the weekend. The event was very successful and brought together over 120 people. Anne reported that there is a lot of interest in additional play dates in the future. Anne also reported that as a result of this work, the Rainbow Action Network has

been formed. There will be additional work with the school districts and preschools coming up.

- C. The group that helped support the Raise the Flag campaign will meet in July to debrief about the process.
- D. There is also an effort to bring together at least 200 people to march in the 4th of July parade in conjunction with LGBTQ Connection. There is an Eventbrite event that can be shared.
- E. Michele reported that the design team that is looking at inequity in the wine industry is hosting a booth at the Dia de la Familia event on July 21st. Commissioners expressed interest in participating in meetings that are coming up with local partners surrounding this issue. Meeting dates and invites were shared.

3. Executive Committee Report, E. Gonzalez-Mares

A. Budget and Finance Committee

1. Review and possible approval of 2019-20 Staff COLAs and Wage & Compensation Package

- i. Joelle reported that the staff compensation summaries were sent out via email.
- ii. (Motion 1st by JO, 2nd by AK).

EG	MG	LK	AK	KL	JO	JP	DP	BW
		X				X		X

4. Community Plan Update 2019, A. Sutkowi-Hemstreet

A. Review and possible approval of the 2019 update to the Community Plan

- 1. Anne reviewed updates and changes were finalized to the current Community Plan.
- 2. (Motion 1st by MG, 2nd by AK).

EG	MG	LK	AK	KL	JO	JP	DP	BW
		X				X		X

5. PUBLIC HEARING, Budget for FY 2019-20

A. Staff Report, J. Gallagher

- 1. Joelle reviewed the budget with the Commission. Projection updates came from the state the day after last month’s Commission meeting. Joelle made the necessary changes based on the new numbers.

B. Open Public Hearing

C. Receive Testimony

- 1. No testimony.

D. Close Public Hearing

E. Adopt the Fiscal Year 2019-20 Budget (Motion 1st by AK, 2nd by MG).

EG	MG	LK	AK	KL	JO	JP	DP	BW
		X				X		X

6. Policy/Advocacy Updates and Discussion, E. Gonzalez-Mares

A. Public Charge

1. Elba reported that the Public Records Request documents were sent from the County. There is a plan to meet with the new HHS Director to work together to find ways to help support families in utilizing services.

B. Census 2020

1. Updates were given regarding the Census 2020 preparation work.

C. Playground Fantastico ADA Access

1. Discussion was had regarding ADA Access at Playground Fantastico.

D. Other

1. The current Federal Administration's move to change the Federal Poverty Guidelines was discussed. First 5 Napa will look into submitting an op-ed modeled from the State's press release.
2. Andi updated on the Preschool Inclusion grant funding. The application is due at the end of September. Andi will be working on this project and will reach out to ask for collaboration from partner agencies.
3. Joelle also mentioned there is an issue with getting a retreat date set. Not all Commissioners/Staff could attend any of the dates that were originally sent out. Looking at September 16th as a possibility. Joelle will reach out to Jennifer, Laura, and Brad.

7. Discuss Executive Director Evaluation

- A. Elba reported she sent an email to all Commissioners. Comments are due back to Elba by Friday, June 28th.

8. Items for July 22 Meeting

- A. Quality Counts Contracts
- B. Debbie and Elba reported they will be absent.

9. Announcements

- A. The Commission thanked Andi for her many years of service on the First 5 Commission. Andi is retiring from her position at NCOE this week.

Adjourn 5:10pm

Elba Gonzalez-Mares, Chair

ATTEST:

Emily Darlington

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; LK = Laura Keller;
AK = Andrea Knowlton; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)