

**\*\*UPDATED MEETING DETAILS\*\***

**MARCH 27, 2023 3:00 PM-5:00 PM**

MEETING IN PERSON ADDRESS: 1303 JEFFERSON ST #100A NAPA CA 94559

\*ONLINE ZOOM OPTION\* ZOOM LINK:

<https://us02web.zoom.us/j/86594389784?pwd=M3ZMK0lZckhPMi9YOGsyb1luRzZmUT09>

MEETING ID: 865 9438 9784 PASSCODE: 595409



**Commission Meeting Minutes**

1. Call to Order: 3:02 pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input checked="" type="checkbox"/> Kelsey Petithomme	<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Jennifer Yasumoto

Staff present:

<input checked="" type="checkbox"/> Lilea Heine	
<input checked="" type="checkbox"/> Sarahi Suarez	

Also present:

Christine Fry	
Andrea Somerville	

2. Public Comment

1. No public comment.

3. Approval of Commission Minutes, J. Ocon

February 27, 2022- Approved with edits, Item 7 "Staff Updates"

- a) Item 7 (a)-Original" First 5 California Leadership Cohort" Edit- "First 5 Leadership Network Cohort 4"
- b) Item 7(c) Original "Homevisitation will be lead", Edit- "Home Visitation will be led"

a. (Motion 1<sup>st</sup> by JG, 2<sup>nd</sup> by MG).

JC	EG	MG	KL	JO	KP	JG	MK	JY
Y	Y	Y	Y	Y	Y	Y	Y	Y

4. Commission Business, J. Ocon

- a. Reminder that Form 700 needs to be completed by April 1<sup>st</sup> 2023, final reminder to be sent Thursday March 30<sup>th</sup>, 2023.

5. Staff Updates: L. Heine

- a. Executive Director: Lilea attended the first of three convenings of the First 5 Leadership Network Cohort 4, March 22-24. The next convening will be in June. There is also a funding update, Prop10 funding is declining at an accelerated rate due to the ban on the tobacco flavor ban (Prop 31). The First 5 Association is looking for sustainable pathways for funding. For now Lilea will be working with Commissioner J. Gallagher and Napa County to draft the budget for FY 23-24, which will be presented at the next commission meeting. Lilea is also looking to hire soon, hoping to develop roles that are flexible and able to evolve as the strategic plan is rolled out.
- b. Community Programs: Rainbow Family League (RFL) has come to an end and evaluation is in progress, which includes and survey and empathetic interviews with families for feedback. Florecker will hold their last convening on Sunday April 16<sup>th</sup>, 2023, 5:00-7:00 PM. It will be held at the NCOE main office and invitation is



9. Presentation from Onside Partners, C. Fry/A. Sommerville
  - a. Presentation of strategic planning process and timeline: Christine and Andrea from Onside gave an overview about the upcoming Strategic Planning Retreat, taking place Thursday March 30<sup>th</sup> 2023, at Napa Valley Community College. They reviewed the agenda for the retreat and went over information that will be covered, this includes creating a Theory of Change, reflecting on input provided by stakeholders (families, caregivers, providers), and connecting with each other as colleagues and leaders.
  
10. Items for next Commission Meeting, J. Ocon
  - a. Recap on Commissioner Terms and review of Commissioner Categories.
  - b. Conflict of Interest check-in and updates
  - c. Review of 3<sup>rd</sup> Quarter Financials
  - d. Presenting Draft of Budget FY 23-24
  - e. Review "Consent Agenda" Policy
  
11. Announcements, All
  - a. The Napa County Maternal, Child and Adolescent Health Program received funding from the California Home Visiting Program to implement an evidenced based home visiting program called Nurse Family Partnership (NFP). The Nurse Family Partnership Program serves first-time parents who qualify for Medi-Cal, from pregnancy until the child turns 2 years of age. We are just in the beginning stages of planning. The nurses still need to be trained. We'll keep you posted as to when we can start accepting community referrals. - M. Koenig
  - b. April 1<sup>st</sup> is Kids Day; Cope will be holding an event Saturday 11:00-3:00 PM at the Oxbow Commons Park- M. Grupe
  - c. After Kids Day Event, the First 5 Napa Network monthly Charette's Dinner will be held at Los Agave's restaurant at 5:30 PM - L. Heine

Adjourn 4:27 pm.

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Jennifer Ocon, Chair

ATTEST:

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Sarahi Suarez

Commissioners Voting Key

JC = Juan Cisneros; EG = Elba Gonzalez-Mares; MG = Michele Grupe;  
KL = Kecia Lind; JO = Jennifer Ocon; KP = Kelsey Petithomme;  
JG = Joelle Gallagher; MK= Monica Koenig

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)  
Y= Vote in Approval; N= Vote Against  
Absent = Commissioner Absent