



**Commission Meeting Minutes**

**Meeting held via Zoom  
May 24, 2021  
3:00pm-5:00pm**

Call to Order: 3:05pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Jennifer Palmer
<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht	

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	<input checked="" type="checkbox"/> Sarahi Suarez
<input type="checkbox"/> Lilea Heine	

Also present:

Tracy Schulze	Dawn Narayan
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Public Comment, E. Gonzalez-Mares

A. No public comment.

A. Approval of Commission Minutes, E. Gonzalez-Mares

April 26, 2021 (Motion 1<sup>st</sup> by BW, 2<sup>nd</sup> by JC).

JC	EG	MG	KL	JO	JP	DP	BW
Y	Y	Y	Y	Y	Y	Y	Y

B. 3<sup>rd</sup> Quarter Financials presented to commission, T. Schulze

(Motion 1<sup>st</sup> by BW, 2<sup>nd</sup> by JO).

JC	EG	MG	KL	JO	JP	DP	BW
Y	Y	Y	Y	Y	Y	Y	Y

3. Draft Budget Review FY 2021-2022, J. Gallagher

A. Staff Reports on budget draft that will be voted on next commission meeting, J. Gallagher.

B. Open Public Hearing, E. Gonzalez-Mares

C. Receive Testimony- No comments, E. Gonzalez-Mares

D. Close Public Hearing, E. Gonzalez-Mares

4. Contracts

- A. Review and possible approval of Professional Services Agreement with Brown Armstrong to perform annual audit for \$9,000 per year for FY 20- 21, 21-22, and 22-23, E. Gonzalez-Mares

(Motion 1<sup>st</sup> by MG, 2<sup>nd</sup> by BW).

JC	EG	MG	KL	JO	JP	DP	BW
Y	Y	Y	Y	Y	Y	Y	Y

- B. Review and possible approval of Professional Services Agreement with Julie Kurtz (Center for Optimal Brain Integration) to offer Trauma Responsive Practices for Early Childhood Providers training series for \$6,000 (to be reimbursed by the Quality Counts HUB), E. Gonzalez-Mares

(Motion 1<sup>st</sup> by BW, 2<sup>nd</sup> by JO).

JC	EG	MG	KL	JO	JP	DP	BW
Y	Y	Y	Y	Y	Y	Y	Y

i.

5. Joelle Gallagher presented recommendation to the Board of Supervisors on upcoming Commission member appointment, recommended candidate is Monica Koenig who works for Napa County as the Health Services Nursing Supervisor-MCAH, J. Gallagher

(Motion 1<sup>st</sup> by DP, 2<sup>nd</sup> by MG).

JC	EG	MG	KL	JO	JP	DP	BW
Y	Y	Y	Y	Y	Y	Y	Y

6. Community Plan Review presented by Anne Sutkowi-Hemstreet for commission to approve, A. Sutkowi-Hemstreet

(Motion 1<sup>st</sup> by MG, 2<sup>nd</sup> by JC).

JC	EG	MG	KL	JO	JP	DP	BW
Y	Y	Y	Y	Y	Y	Y	Y

4. FY 2019-2020 Evaluation Report presented by Anne Sutkowi-Hemstreet, . Sutkowi-Hemstreet

(Motion 1<sup>st</sup> by MG, 2<sup>nd</sup> by BW).

JC	EG	MG	KL	JO	JP	DP	BW
Y	Y	Y	Y	Y	Y	Y	Y

5. Items for Next Meeting, E. Gonzalez-Mares

- A. FY 2021-2022 Budget Adoption
  - B. FY 2021-2022 Contracts
  - C. Vote on In-Person Commission Meetings after June 15<sup>th</sup>.
6. Announcements, All.
- A. Update on Rainbow Little Libraries: They will be installed and ready to go by June 1<sup>st</sup>.

Adjourn 4:53 pm.

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Elba Gonzalez-Mares, Chair

ATTEST:

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Sarahi Suarez

**Commissioners Voting Key**

JC = Juan Cisneros; EG = Elba Gonzalez-Mares; MG = Michele Grupe;

KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;

DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in); Y= Vote in Approval Blank= Vote Against