



Commission Meeting Minutes

*Cope Family Center
707 Randolph Street, Napa*

November 26, 2018

3:30pm – 5:00pm

Call to Order and Roll Call at 3:30 Pm, D. Perez

The following were present:

<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe	<input checked="" type="checkbox"/> Jennifer Palmer
<input checked="" type="checkbox"/> Laura Keller	<input checked="" type="checkbox"/> Andrea Knowlton	<input type="checkbox"/> Brad Wagenknecht
<input checked="" type="checkbox"/> Debbie Perez	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Kecia Lind

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Lindi Gallagher	

Also present:

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** pm arrived

Public Comment

Tobias Weare, from the State Council Office in Vallejo, is working to start advocacy groups for individuals with intellectual and/or developmental disabilities in Napa County. He will be heading up meetings on November 27th and December 18th at the Napa County Library.

1. Approval of Commission Minutes, October 22, 2018:

(Motion 1st by, E.Gonzalez - Mares , Motion 2nd by L. Keller)

EG	MG	LK	AK	JO	JP	DP	BW	KL

2. Executive Committee Report, D. Perez, *Tabled*

3. Resolution 2018-03, Deferred Compensation, D. Perez

- A. Discussion and possible action: Commission authorizes First 5 participation in the 401(a) Retirement Savings Plan for Calendar Year 2019 and approves an employer 401(a) contribution in the form of up to \$4,000 match of Executive Director's contributions to the 457 Deferred Compensation Plan*

(Motion 1st by, L. Keller, Motion 2nd by, M.Grupe)

EG	MG	LK	AK	JO	JP	DP	BW	KL

4. Contract Review and Possible Approval, D. Peralez
 A. Cancellation of Open Impact Consulting Contract (\$210k)*

(Motion 1st by, L. Keller, Motion 2nd by, J. Palmer)

EG	MG	LK	AK	JO	JP	DP	BW	KL

- B. Approval of With/In Collaborative LLC Consulting Contract (\$210k)*

(Motion 1st by, M. Grupe , Motion 2nd by, J. Ocon)

EG	MG	LK	AK	JO	JP	DP	BW	KL

- C. **F5NN Facilities Contract, Bodega Bay Lodge May 15-17**

(Motion 1st by, E. Gonzalez-Mares , Motion 2nd by, A. Knowlton)

EG	MG	LK	AK	JO	JP	DP	BW	KL

5. **Review and Approve 2019 Meeting Schedule***, D. Peralez
 (1st Motion by, M. Grupe, 2nd by A. Knowlton)

EG	MG	LK	AK	JO	JP	DP	BW	KL

6. **Update F5NN Cohort**, J. Gallagher & A. Sutkowi-Hemstreet

- A. Recruitment of participants
- B. Evaluation Plan - Mapping Survey, Logic Model, Theory of Change, Design team outcomes, 5-7 year out – look at long term outcomes

7. Discuss Public Charge and Possible First 5 Position, J. Gallagher

- A. Discussion of drafted press release on position. Subcommittee will continue working on plan and coordinating with statements from the CLC and its members. Joelle will make a public records request to the County to obtain from HHS to determine probable impact of the rule change.

8. Items for December 17 meeting

- A. Subcommittee to report back on First 5 position on Public Charge and possible press release approval
- B. Elect Commission Officers

9. Announcements

Michele Grupe – OCAP Prevention Summit, up to 10 representatives may attend to develop a Prevention Plan. Michele will prepare application to OCAP.

Deb Perez - applying for Early Head Start expansion; First 5 supported

Anne Sutkowi-Hemstreet - First 5 applying for the Infant Toddler Block Grant

Adjourn at 4:56 pm.

Debbie Perez, Chair

ATTEST:

Lindi Gallagher

*ExCom recommendations to Commission

Commissioners Voting Key

EG = Elba Gonzalez-Mares; MG = Michele Grupe; LK = Laura Keller;

AK = Andrea Knowlton; JO = Jennifer Ocon; JP = Jennifer Palmer; DP = Debbie Perez;

BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)