Commission Meeting Minutes
Meeting held via Zoom
October 25, 2021
3:00pm-5:00pm

Call to Order: 3:00pm. The following were present:

- Juan Cisneros
- Kecia Lind
- Debbie Peralez
- Joelle Gallagher
- Emily Darlington
- Sarahi Suarez

Staff present:
- Lilea Heines

Also present:
- Tracy Schulze

Public Comment
A. No public comment.

1. Approval of Commission Minutes, J. Ocon
   September 27, 2021
   A. (Motion 1st by MG, 2nd by BW).

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2. Review and Approval of Resolution 2021-4, Resolution of the First 5 Napa Children and Families Commission Making Findings Pursuant to AB 361, J. Ocon
   A. (Motion 1st by MG, 2nd by BW).

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3. Review and accept FY 20-21 Annual Audit, T. Schulze
   A. There was a clean audit, no omission, changes or mistakes, total assets as of June 30th 2021 are in a healthy position and the final balance is 756,000.

   a. (Motion 1st by DP, 2nd by BW).
3. **Presentation of 1st Quarter Financials FY 21-22, T. Schulze**
   A. Limited activity to report for 1st quarter financials since this was a time used to close FY. 20-21. Although there were two grants issued revenue is down of the state payment schedule.
   
   a. (Motion 1st by MG, 2nd by BW).

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4. **Review and possible approval of First 5 Annual Report FY 20-21, J. Gallagher**
   A. E. Darlington presented on F5 Annual Report FY 20-21 and elaborated on the sections which include Fiscal, Demographics, Evaluation Summary and Highlights.
   
   a. (Motion 1st by BW, 2nd by MG).

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5. **Quality Counts Contracts, J. Ocon**
   A. CRC Prop 10 Funding Contract (Quality Counts) Reviewed and approved. FY 21-22 Prop 10 Funding Contract with Community Resources for Children for the amount of $60,000 to implement Quality Counts approved by commission.
   
   a. (Motion 1st by DP, 2nd by KL).

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   B. CRC Local Consortia and Partnership Grant Funding Contract (Quality Counts) reviewed and approved. FY 21-22 Funding Contract with Community Resources for Children for the amount of $146,985.23 to implement Quality Counts approved by commission.
   
   a. (Motion 1st by DP, 2nd by KL).

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6. **Resolution 2021-3: Deferred Compensation 2022, J. Ocon**

   A. Discussion and approval for Commission to authorize Chair to send a letter from the Commission to the Napa County Deferred Compensation Board stating intent to match up to $4,000 for First 5 Napa County's ED 401(a) for Calendar Year 2022

   a. (Motion 1st by MG, 2nd by BW).

   ![Vote Sheet]

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7. **Review and approval of 2022 Meeting Schedule, J. Ocon**

   a. Motion 1st by BW, 2nd by JC).

   ![Vote Sheet]

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8. **Staff Updates, J. Gallagher**

   A. FFNN Reunion Cancelled, looking to reschedule.
   B. Applications and Interviews for Cohort 3 are starting to be set up.
   C. Quality Counts- No Update
   D. Community Program- No Update

9. **Policy/Advocacy Updates and Discussion, J. Gallagher**

   A. American Rescue Act funding for families/children, M. Grupe.
      a. Possible timeline was set and application requirements are wide open. There will be another workshop for the applications, one will be for non-profits and one for businesses.
   B. Other, J. Gallagher
      a. At the September ExCon Meeting there were 2 high school students part of the Students for Climate Action Group seeking support for pledge to declare climate change as a crisis. Joelle will be working with the students to create a resolution for this pledge.

10. **Items for next commission meeting, J. Ocon**

    A. Budget Adjustment.
    B. Anne will present local evaluation report
    C. Election of new officers/ExComm Members

Adjourn 4:38 pm.

Elba Gonzalez-Mares, Chair
ATTEST:

______________________________
Sarahi Suarez

Commissioners Voting Key
KA = Kay Altizer; EG = Elba Gonzalez-Mares; MG = Michele Grupe;
LK = Laura Keller; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht; MK= Monica Koenig
Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in) ); Y= Vote in Approval; N= Vote Against; Absent = Commissioner Absent