



Commission Meeting Minutes

Meeting held via Zoom
October 25, 2021
3:00pm-5:00pm

Call to Order: 3:00pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input checked="" type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht	

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input type="checkbox"/> Lilea Heines
<input checked="" type="checkbox"/> Emily Darlington	
<input checked="" type="checkbox"/> Sarahi Suarez	

Also present:

Tracy Schulze	
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Public Comment

A. No public comment.

1. Approval of Commission Minutes, J. Ocon

September 27, 2021

A. (Motion 1st by MG, 2nd by BW).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

2. Review and Approval of Resolution 2021-4, Resolution of the First 5 Napa Children and Families Commission Making Findings Pursuant to AB 361, J. Ocon

A. (Motion 1st by MG, 2nd by BW).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

3. Review and accept FY 20-21 Annual Audit, T. Schulze

A. There was a clean audit, no omission, changes or mistakes, total assets as of June 30th 2021 are in a healthy position and the final balance is 756,000.

a. (Motion 1st by DP, 2nd by BW).

JC	EG	MG	KL	JO	DP	BW	MK
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Y	ABSENT	Y	Y	Y	Y	Y	Y
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3. Presentation of 1st Quarter Financials FY 21-22, T. Schulze

- A. Limited activity to report for 1st quarter financials since this was a time used to close FY. 20-21. Although there were two grants issued revenue is down of the state payment schedule.

- a. (Motion 1st by MG, 2nd by BW).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

4. Review and possible approval of First 5 Annual Report FY 20-21, J. Gallagher

- A. E. Darlington presented on F5 Annual Report FY 20-21 and elaborated on the sections which include Fiscal, Demographics, Evaluation Summary and Highlights.

- a. (Motion 1st by BW, 2nd by MG).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

5. Quality Counts Contracts, J. Ocon

- A. CRC Prop 10 Funding Contract (Quality Counts) Reviewed and approved. FY 21-22 Prop 10 Funding Contract with Community Resources for Children for the amount of \$60,000 to implement Quality Counts approved by commission.

- a. (Motion 1st by DP, 2nd by KL).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

- B. CRC Local Consortia and Partnership Grant Funding Contract (Quality Counts) reviewed and approved. FY 21-22 Funding Contract with Community Resources for Children for the amount of \$146,985.23 to implement Quality Counts approved by commission.

- a. (Motion 1st by DP, 2nd by KL).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

6. Resolution 2021-3: Deferred Compensation 2022, J. Ocon

- A. Discussion and approval for Commission to authorize Chair to send a letter from the Commission to the Napa County Deferred Compensation Board stating intent to match up to \$4,000 for First 5 Napa County's ED 401(a) for Calendar Year 2022

- a. (Motion 1st by MG, 2nd by BW).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

7. Review and approval of 2022 Meeting Schedule , J. Ocon

- a. Motion 1st by BW, 2nd by JC).

JC	EG	MG	KL	JO	DP	BW	MK
Y	ABSENT	Y	Y	Y	Y	Y	Y

8. Staff Updtes, J. Gallagher

- A. FFNN Reunion Cancelled, looking to reschedule.
 B. Applications and Interviews for Cohort 3 are starting to be set up.
 C. Quality Counts- No Update
 D. Community Program- No Update

9. Policy/Advocacy Updates and Discussion, J. Gallagher

- A. American Rescue Act funding for families/children, M. Grupe.
 a. Possible timeline was set and application requirements are wide open. There will be another workshop for the applications, one will be for non-profits and one for businesses.
 B. Other, J. Gallagher
 a. At the September ExCon Meeting there were 2 high school students part of the Students for Climate Action Group seeking support for pledge to declare climate change as a crisis. Joelle will be working with the students to create a resolution for this pledge.

10. Items for next commission meeting, J. Ocon

- A. Budget Adjustment.
 B. Anne will present local evaluation report
 C. Election of new officers/ExComm Members

Adjourn 4:38 pm.

ATTEST:

Sarahi Suarez

Commissioners Voting Key

KA = Kay Altizer; EG = Elba Gonzalez-Mares; MG = Michele Grupe;
LK = Laura Keller; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht; MK= Monica Koenig

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)); Y= Vote in Approval; N= Vote
Against; Absent = Commissioner Absent