



Commission Meeting Minutes

Cope Family Center
 707 Randolph Street, Napa
 Napa CA 94558
October 28, 2019
3:30pm-5:00pm

Call to Order: 3:35pm. The following were present:

<input checked="" type="checkbox"/> Kay Altizer	<input checked="" type="checkbox"/> Elba Gonzalez-Mares	<input checked="" type="checkbox"/> Michele Grupe
<input type="checkbox"/> Laura Keller	<input type="checkbox"/> Kecia Lind	<input checked="" type="checkbox"/> Jennifer Ocon
<input type="checkbox"/> Jennifer Palmer	<input checked="" type="checkbox"/> Debbie Peralez	<input checked="" type="checkbox"/> Brad Wagenknecht

Staff present:

<input checked="" type="checkbox"/> Joelle Gallagher	<input type="checkbox"/> Anne Sutkowi-Hemstreet
<input checked="" type="checkbox"/> Emily Darlington	<input type="checkbox"/> Catherine Moon

Also present:

Tracy Schulze, Auditor/Controller	Erika Lubensky, Community Resources for Children
Debora Ferrero-Waite, Community Resources for Children	

Public Comment

- A. No public comment.

Presentation: Quality Counts Napa County

- A. Erika Lubensky and Debora Ferrero-Waite with Community Resources for Children provided a presentation/update on the Quality Counts Program.

1. Approval of Commission Minutes, E. Gonzalez-Mares

September 23, 2019 (Motion 1st by MG, 2nd by BW).

KA	EG	MG	LK	KL	JO	JP	DP	BW
			X	X		X		

2. Executive Committee Report, E. Gonzalez-Mares

A. No report.

3. Fiscal Report, Tracy Schulze

A. Review and accept FY 2018-2019 Annual Audit

1. Tracy reviewed the audit with the Commission.
2. (Motion 1st by JO, 2nd by DP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
			X	X		X		

**Jenny Ocon left 4:20pm.

B. Review and approve 1st Quarter Financials, FY 2019-2020

1. Tracy reviewed the 1st Quarter Financials with the Commission.
2. (Motion 1st by BW, 2nd by MG).

KA	EG	MG	LK	KL	JO	JP	DP	BW
			X	X	X	X		

4. Contracts, E. Gonzalez-Mares

A. Review and possible approval of Contract Amendment with Community Resources for Children (#500-20)

1. Joelle explained that the Amendment is needed due to the increased cost for the Quality Counts database, iPinwheel.
2. (Motion 1st by MG, 2nd by DP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
			X	X	X	X		

5. Resolution of Establishing a Regular Meeting Time, E. Gonzalez-Mares

A. Review and possible approval of Resolution 2019-1 to establish a regular meeting time (3:00PM)

1. Elba explained the need to change the meeting start time back to 3:00PM.
2. (Motion 1st by BW, 2nd by EG).

KA	EG	MG	LK	KL	JO	JP	DP	BW
			X	X	X	X		

6. First 5 Napa Annual Report, E. Darlington/A. Sutkowi-Hemstreet
- A. Joelle and Emily reviewed the First 5 Napa Annual Report with the Commission.
1. (Motion 1st by MG, 2nd by DP).

KA	EG	MG	LK	KL	JO	JP	DP	BW
			X	X	X	X		

7. Policy/Advocacy Updates and Discussion, E. Gonzalez-Mares
- A. Protecting Immigrant and Marginalized Families
1. Legislative Platforms: Napa County and F5
- A. Joelle reported that we are working on both a First 5 policy platform and on recommendations for the Napa County legislative platform. The plan is to bring these to the Commission for approval at the November meeting.
2. Census 2020 0-5 Strategic Plan
- A. Joelle reported that she is working with Debbie Peralez and Laura Keller to draft the 0-5 Census strategic plan. This will be forwarded to the First 5 Association, and will hopefully result in a mini-grant to First 5 for 0-5 census work.
3. Public Charge Update
- A. Elba reported that although the public charge rules were legally contested and therefore have not gone into effect, people continue to drop out of services to which they are legally entitled. CHI and partners have trained many trusted messengers in the community as a way to convey accurate information to the public. Another training will be held on November 22.
4. Local Tobacco Control Policies Update
- A. Joelle reported that a few Tobacco Free Coalition members met with Napa City Councilmember Liz Alessio to review the need for a multi-unit housing smoke free ordinance. Liz is very interested in bringing this to the Council for discussion.
5. Other
8. First 5 Napa Network
- A. Next Steps
1. This item was tabled until the next meeting.
9. Items for November 25 Meeting
- A. First 5 Napa Network Update
10. Announcements
- A. No announcements.

Adjourn 5:00pm.

Elba Gonzalez-Mares, Chair

ATTEST:

Emily Darlington

Commissioners Voting Key

KA = Kay Altizer; EG = Elba Gonzalez-Mares; MG = Michele Grupe;
LK = Laura Keller; KL = Kecia Lind; JO = Jennifer Ocon; JP = Jennifer Palmer;
DP = Debbie Peralez; BW = Brad Wagenknecht

Notations under Vote: N = No; X = Excused; A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)