**Commission Meeting Minutes**

1. Call to Order: 3:01 pm. The following were present:

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| [x]  Juan Cisneros | [x]  Elba Gonzalez-Mares | [x]  Michele Grupe |
| [x]  Kecia Lind  | [x]  Jennifer Ocon | [x]  Monica Koenig  |
| [x]  Kelsey Petithomme | [x]  Joelle Gallagher | [x]  Jennifer Yasumoto |

Staff present:

|  |  |
| --- | --- |
| [x]  Lilea Duran | [x]  Ivett Avina |
| [x]  Sarahi Suarez | [x]  Bethany Hannah |

1. Public Comment
2. No public comment.
3. Mission and Vision Moment L. Duran
	1. Jen Ferrer shares her experience and her mission/vision moment based on her experience as a participant in First 5 Napa’s Rainbow Family League program.
4. Approval of Commission Minutes, J. Ocon
	1. Minutes for October 23, 2023

(Motion 1st by KL, 2nd by MK).

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| JC | EG | MG | KL | JO | KP | JG | MK | JY |
| A | A | A | Y | Y | A | ABSENT | Y | Y |

1. Commission Business, J. Ocon
	1. Election of new officers
		1. Commission approves new Chair Juan Cisneros, new vice-chair Monica Koenig, and new Executive Committee make up as follows: Juan Cisneros as Chair, Monica Koenig as Vice Chair, Jenny Ocon as Previous Past Chair, and Kecia Lind as member at large.

(Motion 1st by KL, 2nd by MK).

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| JC | EG | MG | KL | JO | KP | JG | MK | JY |
| Y | Y | Y | Y | Y | Y | ABSENT | Y | Y |

* 1. Commissioner recruitment updates
		1. Commission motions to recommend Dr. Torrence Powell and Vanessa Rubio to the board of supervisors as new First 5 Napa County Commissioners.

(Motion 1st by MG, 2nd by EG)

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| JC | EG | MG | KL | JO | KP | JG | MK | JY |
| Y | Y | Y | Y | Y | Y | ABSENT | Y | Y |

1. Staff Updates: L. Duran
	1. Executive Director:
		1. Executive Director, Lilea Duran introduces that First 5 Napa County has partnered with the Napa County Open Space District to create an interpretative garden in Moore Creek Park in St. Helena. This is one way First 5 Napa County can support it’s climate resolution efforts. On December 18th there will be a Planting Day and Rainbow Family Leage participants, Commissioners, and staff are invited to attend. An opening Day event should be late January or early February.
	2. Programs:
		1. First 5 Napa County Programs Coordinator Ivett Avina shared that this season of Rainbow Family League is in partnership with Dr. Lori Watson of Race-Work and Napa Valley Unified School District. 182 Diverse and inclusive children’s books have been distributed so far through delivery to participant’s homes in locations throughout the city of Napa and American Canyon.
		2. Looking ahead, First 5 Napa County is partnering with Nimbus and Mentis. The organizations will be hosting a Mosaic Stone Stacking Workshop on Saturday January 13th from 10am-11:30am at Crosswalk. These Art and Mental health focused workshops will take place across the county. Participants will create 3X5 Mosaic tiles that will be joined together to create a public art display.
		3. Programs Coordinator, Ivett Avina has been leading empathic interviews to evaluate Rainbow Kits and their impact thus far. Initial findings have been that the books included in the kits are used daily and that the wooden peg dolls are also very popular. These kits have enhanced inclusive practices within the classroom. Full evaluation presentation will be provided at January’s commission meeting.
		4. Our current season of the Florecer program, Cohort 2, has 10 Mentors and 18 Mentees. The mentees will be offered a variety of opportunities including student internship hours, community gatherings, and child and family studies focused coursework from Napa Valley College. Partner Presentations will help both our Mentors and Mentees see a variety of careers and services that will be available.April 8th will be our final meeting at Napa County Office of Education.
2. Review and possible approval of First 5 Napa County’s 2024 Policy Platform, J. Ocon

(Motion 1st by MG, 2nd by EG).

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| JC | EG | MG | KL | JO | KP | JG | MK | JY |
| Y | Y | Y | Y | Y | Y | Y | Y | Y |

1. Review and possible approval of First 5 Napa County employee health in lieu rates for 2024, J. Ocon

(Motion 1st by MG, 2nd by EG).

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| Y | Y | Y | Y | Y | Y | Y | Y | Y |

1. Review and Possible approval of First 5 Napa County gift acceptance policy, J. Ocon

(Motion 1st by EG, 2nd by MG).

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| JC | EG | MG | KL | JO | KP | JG | MK | JY |
| Y | Y | A | Y | Y | Y | Y | Y | Y |

1. Items for next meeting, J. Ocon
	1. The next commission meeting will include welcoming 2 new commissioners and presenting the 2nd quarter financials. Additionally, Quality Counts CRC and Cope Home visitation will give presentations.
2. Announcements, J. Ocon
	1. Elba Gonzales Mares and Michele Grupe have ended their terms on the First 5 Napa County Commission.

Adjourn: 4:26 pm.

 Jennifer Ocon, Chair

ATTEST:

 Sarahi Suarez

Commissioners Voting Key

JC = Juan Cisneros; EG = Elba Gonzalez-Mares; MG = Michele Grupe;

KL = Kecia Lind; JO = Jennifer Ocon; KP = Kelsey Petithomme;

JG = Joelle Gallagher; MK= Monica Koenig

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)

Y= Vote in Approval; N= Vote Against

Absent = Commissioner Absent