



****UPDATED MEETING DETAILS****
April 22, 2024 3:00 PM-5:00 PM

MEETING IN PERSON ADDRESS: 1303 JEFFERSON ST #100A NAPA CA 94559

Commission Meeting Minutes

1. Call to Order: 3:01 pm. The following were present:

<input checked="" type="checkbox"/> X Juan Cisneros	<input checked="" type="checkbox"/> X Jennifer Ocon	<input checked="" type="checkbox"/> X Monica Koenig
<input type="checkbox"/> Kecia Lind	<input type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Jennifer Yasumoto- Absent
<input type="checkbox"/> Kelsey Petithomme	<input type="checkbox"/> Vanessa Rubio	<input type="checkbox"/> Torence Powell

Staff present:

<input checked="" type="checkbox"/> Michele Grupe	
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2. Public Comment

1. No public comments.

3. Mission Vision Moment- Vanessa gave the presentation. Final Floreecer meeting on 4/8/24. Very successful-over 60 people in attendance! Increased NVUSD Leadership this year. Will invite media next year. Increased engagement from the parents, leaders and (New Tech) students. Will look at increasing the students from other schools for the 3rd co-hort. Overall a very successful event!

4. Approval of Commission Minutes, J. Cisneros

a. Minutes for March 2024

a. (Motion 1st by JG , 2nd by TP).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	Y	2nd	Y	Y	Y	1st	Y	absent

5. Commission Business, J. Cisneros Commission Business

- a. Update on Recruitment and hiring plan for executive director: KL and MK reviewing application. Recruitment process closing 4/29. Recommendations will be made to Ex Comm on 5/2. Ex Comm meeting on 5/13, with first round interviews between 10-2pm. Ex Comm will select and present the finalists on 5/20 to the full Commission for second round interviews from 1-5pm. Sarahi will resend job posting to State First 5, F5NN
- b. Commission Agreements: Current agreements are from 2015. Commissioners agreed to re-visit the agreements as we define how to be present with each other. Will bring to Commission if any changes – to discuss meeting etiquette.
- c. Form 700 and Conflict of Interest Forms- Due today!

6. 3rd quarter financials, Gina Panganiban

a. (Motion 1st by KP, 2nd by JO).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	Y	Y	Y	2nd	1st	Y	Y	Absent

7. Draft Budget Review FY 2024-2025, J. Cisneros

- a. Staff Review- (MG)
- b. Open Public Hearing – General questions asked about the State Impact and HUB funds.
- c. Receive Testimony- Discussion
- d. Close Public Hearing
- e. Adopt FY 2024-2025 Budget- Discussion tabled until May meeting.

JC	VR	TP	KL	JO	KP	JG	MK	JY

No public comment. Commissioners had questions about the IMPACT revenue and expenses. ED will gather additional information and bring answers back for review and approval in May.

8. Review and possible approval of contract 602-24 with Favianna Rodriguez in the amount of \$5,729.15 for facilitating a workshop at the Story Walk Kick-Off event which will be held June 22,2024.

a. (Motion 1st by JG , 2nd by MK).

JC	VR	TP	KL	JO	KP	JG	MK	JY
Y	Y	Y	Y	Y	Y	1st	2nd	Absent

8. Items for next Commission Meeting, J.Cisneros
 – ED Applicant second round interviews
 -FY 24/25 budget approvals

9. Announcements, All

- a. VR- Pope Valley parent tote bags- If you have any resources, please contact me and let me know and I will include them before May 2nd.
- b. Up Valley FRC- Open House in Calistoga from 3-5 at the Calistoga Elementary Center

Adjourn: 4 :01 pm.

 Juan Cisneros, Chair

ATTEST:

 Monica Koenig, Secretary

Commissioners Voting Key

JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio
 KL = Kecia Lind; JO = Jennifer Ocon; KP = Kelsey Petithomme;
 JG = Joelle Gallagher; MK= Monica Koenig

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)
 Y= Vote in Approval; N= Vote Against
 Absent = Commissioner Absent