## Agenda Item

1) Call to Order

Facilitator: J. Cisneros

2) Public Comment

Facilitator: J. Cisneros

3) Approval of Commission Meeting Notes
   May 20, 2024

Facilitator: J. Cisneros

   **ACTION**

4) Commission Business
   a) Welcome new Executive Director - Ashley Westhaver
   b) Program Evaluation Update

Facilitator: J. Cisneros

   M. Grupe

5) Contracts
   A) Review and possible approval of Amendment #1 to
      MEMORANDUM OF UNDERSTANDING 591-24 between
      First 5 Napa County Children and Families Commission and
      First 5 Sonoma County Children and Families Commission,
      contingent upon approval by the state, to carry over
      unspent funds of $38,125.43 from FY23/24 into FY24/25, for
      a total contract of $258,899.

   Facilitator: J. Cisneros

   **ACTION**

   B) Review and possible approval of Amendment #1 to
      MEMORANDUM OF UNDERSTANDING 593-24 between
      First 5 Napa County Children and Families Commission and

   **ACTION**
Solano County Office of Education, contingent upon approval by the state, to carry over unspent funds of $39,85.00 from FY23/24 into FY24/25, for a total contract of $159,410.

C) Review and possible approval of Amendment #1 to MEMORANDUM OF UNDERSTANDING 595-24 between First 5 Napa County Children and Families Commission and Lake County Office of Education, contingent upon approval by the state, to carry over unspent funds of $5,472.05 from FY23/24 into FY24/25, for a total contract of $148,447.95.

D) Review and possible approval of Amendment #1 to MEMORANDUM OF UNDERSTANDING 597-24 between First 5 Napa County Children and Families Commission and Solano County Office of Education, contingent upon approval by the state, to carry over unspent funds of $50,037.00 from FY23/24 into FY24/25, for a total contract of $312,379.

E) Review and possible approval of Amendment to Contract 602-24 with Michele Grupe at the rate of $175.00 per hour for duties as interim Executive Director during FY23-24 increasing from ‘up to 8 hours’ to ‘up to 20 hours.’ Funding allocation from 52310 Consulting Services in FY23-24 Budget and FY24-25 Budget.

F) Review and possible approval of Program Evaluation Contract for FY23/24 and FY24/25 with Mechele Small Haggard, not to exceed $72,925. Funding Allocation from 52310 Consulting Services in the FY23-24 and FY24/25 Budgets.

G) Review and possible approval of Ready, Set, Grow Service Mapping and Logic Model contract with Mechele Small Haggard, not to exceed $11,375. Funding Allocation from 52310 Consulting Services in the FY24/25 Budget.
6) Items for next commission meeting

7) Announcements

* Recommended for approval by Executive Committee

Next Commission Meeting: August 26, 2024 from 3-5PM