



****UPDATED MEETING DETAILS****
December 9, 2024 3:00 PM-5:00 PM

MEETING IN PERSON ADDRESS: 1303 Jefferson Street, Suite 100A

Commission Meeting Minutes

1. Call to Order: 3:01 pm. The following were present:

<input type="checkbox"/> Juan Cisneros-absent	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input type="checkbox"/> Torence Powell-absent	<input type="checkbox"/> Joelle Gallagher-absent	<input checked="" type="checkbox"/> Jennifer Yasumoto
<input checked="" type="checkbox"/> Kelsey Petithomme	<input type="checkbox"/> Vanessa Rubio-absent	<input checked="" type="checkbox"/> Marlena Garcia

Staff present:

<input checked="" type="checkbox"/> Ashley Walker	<input checked="" type="checkbox"/> Jesse Ramer
---	---

2. Public Comment

1. No public comments.

3. Mission and Vision Moment

- a) Michele Grupe presented on the interconnected impacts First Five Napa Network members have been having across the county on community projects using human-centered designed. Some projects highlighted include CLC & COAD cultural hub, and the Farm Worker Housing Report.

4. Approval of Commission Minutes, M. Koenig

- a) Minutes for October 2024

a. (Motion 1st by JO, 2nd by JY)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Absent	Absent	Absent	1 st	Y	Absent	Y	2 ND	A

5. Commission Business

- a) Welcome, Marlena Garcia present for her first official meeting
- b) Welcome new First 5 staff member, Jesse Ramer, manager of development and communications
- c) Nomination and vote of approval for Jennifer Yasumoto to join the Executive Committee and fill the currently vacant “member at large” position

a. (Motion 1st by JO, 2nd by JY)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Absent	Absent	Absent	1 st	Y	Absent	Y	2 ND	Y

6. Presentation: Cope program updates from FY24 and presentation of RSG/Home Visiting contract plan for remainder of FY25

- a) Maria Chavez presented on behalf of Cope Family center and spoke to program effectiveness, updates, and shared client stories

7. Review and possible approval of updated FY25 RSG/Home Visiting Contract with Cope in the amount of \$75,000.
 a. (Motion 1st by JY, 2nd by KP)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Absent	Absent	Absent	Y	2 ND	Absent	Y	1 ST	Y

8. Review and possible approval of Resolution 2024-03 which updates the Commissioner Duties & Responsibilities document as recommended from the Ad Hoc Committee

(Motion 1st by JY, 2nd by JO)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Absent	Absent	Absent	2 nd	Y	Absent	Y	1 ST	Y

9. Review and possible approval of Resolution 2024-04 which updates the Commission Bylaws as recommended from the Ad Hoc Committee

(Motion 1st by JO, 2nd by JY)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Absent	Absent	Absent	1 st	Y	Absent	Y	2 nd	Y

10. Review and possible approval of Withinin Collaborative contract of up to \$72,450 for First 5 Napa Network reenergizing contract

- a) No action taken. Recommendation to bring this agenda item back to the January Commission agenda.

11. Items for next Commission Meeting, M.Koenig

- Q2 Financials
- Mid-year program report
- Funding the Next Generations updates

12. Announcements

- a) none

Adjourn: 5 :17 pm. _____

Monica Koenig, Vice Chair

ATTEST:

 Ashley Walker, Secretary

Commissioners Voting Key

JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio
 JO = Jennifer Ocon; JY= Jennifer Yasumoto; KP = Kelsey Petithomme;
 JG = Joelle Gallagher; MK= Monica Koenig; MG= Marlana Garcia

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)
 Y= Vote in Approval; N= Vote Against
 Absent = Commissioner Absent
 X= arrived after or left before vote