



****UPDATED MEETING DETAILS****
April 28, 2025 3:00 PM-5:00 PM

MEETING IN PERSON ADDRESS: 1303 Jefferson Street, Suite 100A

Commission Meeting Minutes

1. Call to Order: 3:01 pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros- via zoom	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input checked="" type="checkbox"/> Torence Powell	<input checked="" type="checkbox"/> Joelle Gallagher	<input type="checkbox"/> Jennifer Yasumoto-absent
<input checked="" type="checkbox"/> Kelsey Petithomme	<input checked="" type="checkbox"/> Vanessa Rubio	<input checked="" type="checkbox"/> Marlena Garcia

Staff present:

<input checked="" type="checkbox"/> Ashley Walker	
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2. Public Comment

1. No comments

3. Mission and Vision Moment

- a) Ashley Walker shared an update on the partnership collaborations First 5 has been engaging in through Up Valley Family Center's Calistoga Community Schools Initiative and the meaningful insights around TK roll-out the collaborative has provided to the community

4. Approval of Commission Minutes, M. Koenig

- a) Minutes for March 2025

a. (Motion 1st by TP, 2nd by VR)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	2nd	1st	Abstain	Abstain	Y	Y	Absent	Y

5. Commission Business

- a) Form 700 Submission & Conflict of Interest Review—commissioners completed form reflected in Resolution 2012-2

6. Q3 Financial Statement Review

- a) commissioners reviewed the Q3 financial report and memo from Tracy Schulze, Auditor-Controller.
b) Motion to accept the Q3 the financial statement; approved.

(Motion 1st by JG, 2nd by KP)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Y	Y	Y	2 nd	1 st	Y	Absent	Y

7. Compliance Item: Public Hearing for Proposed FY 2025-2026 Budget

- a) *Staff Review*
b) *Open Public Hearing*
c) *Receive Testimony*
d) *Close Public Hearing*
e) *Vote of budget adoption scheduled for May 19, 2025 commission meeting*

8. Review and possible approval of MOU between California Children and Families Foundation (Fiscal Intermediary) and First 5 Napa County (Grantee).
- a) Motion to approve MOU between California Children and Families Foundation (Fiscal Intermediary) and First 5 Napa County (Grantee)

(Motion 1st by TP, 2nd by KP)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Y	1 st	Y	2 nd	Y	Y	Absent	Y

9. Executive Director Report:

- Staff Personnel Updates- Staff transition, team working to absorb workload and will assess hiring needs after new fiscal year
- Advocacy Day 2025 Report
- Floreecer 2.0-Summer 2025 planning- commission in favor of moving forward with adjusted model
- Rainbow Family League Planning for 2025-26
- Napa County Imagination Library Updates- planning moving forward to launch in June, more to come!
- Impact Grant 2025-2026- funding opportunity at 90% of current fiscal year value, will adjust budget with final numbers

10. Items for next Commission Meeting, M. Koenig

- a) Possible vote of adoption for FY26 budget

11. Announcements

- a) May is Maternal Mental Health Awareness week- take a photo with the blue dot sign to support!

Adjourn: 4 :44 pm.

Monica Koenig, Vice Chair

ATTEST:

Ashley Walker, Secretary

Commissioners Voting Key

JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio
JO = Jennifer Ocon; JY= Jennifer Yasumoto; KP = Kelsey Petithomme;
JG = Joelle Gallagher; MK= Monica Koenig; MG= Marlena Garcia

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)

Y= Vote in Approval; N= Vote Against

Absent = Commissioner Absent

X= arrived after or left before vote