



****UPDATED MEETING DETAILS****
May 19, 2025 3:00 PM-5:00 PM

MEETING IN PERSON ADDRESS: 1303 Jefferson Street, Suite 100A

Commission Meeting Minutes

1. Call to Order: 3:01 pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Jennifer Ocon	<input type="checkbox"/> Monica Koenig- absent
<input type="checkbox"/> Torence Powell- absent	<input checked="" type="checkbox"/> Joelle Gallagher	<input type="checkbox"/> Jennifer Yasumoto-absent
<input type="checkbox"/> Kelsey Petithomme- absent	<input checked="" type="checkbox"/> Vanessa Rubio	<input checked="" type="checkbox"/> Marlena Garcia

Staff present:

<input checked="" type="checkbox"/> Ashley Walker	
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2. Public Comment

1. No comments

3. Mission and Vision Moment

- a) Joelle Gallagher shared a mission moment presentation reflecting on overlap in her seat as Napa County Supervisor with the mission and vision of First 5.
- b) This is our last mission and vision moment as all Commissioners have shared a reflection, we will begin a new opening ritual next fiscal year.

4. Approval of Commission Minutes, J. Cisneros

- a) Minutes for April 2025

a. (Motion 1st by JO, 2nd by MG)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Y	Absent	1 st	Absent	Y	Absent	Absent	2 nd

5. Commission Business

- a) October & December First 5 commission meetings will be held at Child Start given First 5 office move. A resolution reflecting this change will come at a future meeting.

6. **Compliance Item:** Review and Approval of Strategic Plan 2023-2026

- a) *Staff Review*
- b) *Open Public Hearing*
- c) *Receive Testimony*
- d) *Close Public Hearing*
- e) *Vote of approval*

(Motion 1st by JG, 2nd by VR)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	2 nd	Absent	Y	Absent	1 st	Absent	Absent	Y

7. Review and possible approval of 2025-2026 staff COLAs and Wage & Compensation Package

a) Motion to approve 2025-2026 staff COLAs and Wage & Compensation Package

(Motion 1st by JG, 2nd by JO)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	y	Absent	2 nd	Absent	1 st	Absent	Absent	Y

8. **Compliance Item:** Review and Approval of 2025-2026 Budgeta) *Staff Review*b) *Open Public Hearing*c) *Receive Testimony*d) *Close Public Hearing*e) *Vote of approval*(Motion 1st by MG, 2nd by JO)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	y	Absent	2 nd	Absent	Y	Absent	Absent	1 st

9. Review and possible approval of contract #607 between Napa County Children and Families Commission and Race Work with Dr. Lori Watson for fiscal year 2025-26, not to exceed \$23,500.

a) Motion to approve contract #607 between Napa County Children and Families Commission and Race Work with Dr. Lori Watson for fiscal year 2025-26, not to exceed \$23,500.

(Motion 1st by JG, 2nd by VR)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	2 nd	Absent	Y	Absent	1 st	Absent	Absent	Y

10. Review and possible approval of contract #608 between Napa County Children and Families Commission and artist partner Favianna Rodriguez, effective May 19, 2025, not to exceed \$5,729.15

a) Motion to approve contract #608 between Napa County Children and Families Commission and artist partner Favianna Rodriguez, effective May 19, 2025, not to exceed \$5,729.15

(Motion 1st by JG, 2nd by JO)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Y	Absent	2 nd	Absent	1 st	Absent	Absent	Y

11. Executive Director Report:

a) Lewis Cellars Grant Award Notification

b) Napa County Imagination Library Updates

g ½ Community Grant Request Review

i ½ Ashley will work to invite Avo and Angie to a future meeting

12. Items for next Commission Meeting, M. Koenig

a) Contracts for FY25-26

- b) EOY Program Reports
- 13. Announcements
 - a) Next Commission Meeting: June 23, 2025 from 3-5PM
 - i. Vanessa will be out for June meeting

Adjourn: 4 :10 pm.

Juan Cisneros, Chair

ATTEST:

Ashley Walker, Secretary

Commissioners Voting Key
JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio
JO = Jennifer Ocon; JY= Jennifer Yasumoto; KP = Kelsey Petithomme;
JG = Joelle Gallagher; MK= Monica Koenig; MG= Marlena Garcia

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)
Y= Vote in Approval; N= Vote Against
Absent = Commissioner Absent
X= arrived after or left before vote