



**\*\*UPDATED MEETING DETAILS\*\***  
**June 23, 2025 3:00 PM-5:00 PM**

MEETING IN PERSON ADDRESS: 1303 Jefferson Street, Suite 100A

**Commission Meeting Minutes**

1. Call to Order: 3:00 pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input type="checkbox"/> Torence Powell- absent	<input checked="" type="checkbox"/> Joelle Gallagher-via zoom	<input checked="" type="checkbox"/> Jennifer Yasumoto
<input checked="" type="checkbox"/> Kelsey Petithomme	<input type="checkbox"/> Vanessa Rubio-absent	<input checked="" type="checkbox"/> Marlena Garcia

Staff present:

<input checked="" type="checkbox"/> Ashley Walker	<input checked="" type="checkbox"/> Ivett Avina
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2. Public Comment

1. No comments

3. Approval of Commission Minutes, J. Cisneros

- a) Minutes for May 19, 2025

a. (Motion 1<sup>st</sup> by JO, 2<sup>nd</sup> by MK)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Absent	Absent	1 <sup>st</sup>	Abstain	Y	2 <sup>nd</sup>	X	Y

4. Commission Business

Reminder that August & September Commissions meetings will be the last meetings held in the current First 5 Office. October and December meetings will be held at Child Start, Inc. New meeting location to be determined in the new year.

5. Review and possible approval of contract #609 between Napa County Children and Families Commission and Rebecca Webster, grant writing services, for fiscal year 2025-26, not to exceed \$6,650.

- a) Motion to approve contract #609

(Motion 1<sup>st</sup> by KP, 2<sup>nd</sup> by MG)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Absent	Absent	Y	1 <sup>st</sup>	Y	Y	X	2 <sup>nd</sup>

6. Review and possible approval of MOU between Napa County Children and Families Commission and the Eric Jones Foundation, with the First 5 Association serving as fiscal intermediary for acceptance of grant in the amount of \$52,690 to launch a county-wide car seat gifting program.

- a) Motion to approve MOU between Napa County Children and Families Commission and the Eric Jones Foundation, with the First 5 Association serving as fiscal intermediary for acceptance of grant in the amount of \$52,690 to launch a county-wide car seat gifting program

(Motion 1<sup>st</sup> by MK, 2<sup>nd</sup> by JY)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Absent	Absent	Y	y	Y	1 <sup>ST</sup>	2 <sup>ND</sup>	y

7. Review and possible approval of MOU between Napa County Children and Families Commission and Napa County Office of Education, for contribution to the Napa County Imagination Library to be 50/50 partners in the program launch in the amount of \$13,500.
  - a. Motion to approve MOU between Napa County Children and Families Commission and Napa County Office of Education, for contribution to the Napa County Imagination Library to be 50/50 partners in the program launch in the amount of \$13,500.

(Motion 1<sup>st</sup> by JY, 2<sup>nd</sup> by JO)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Absent	Absent	2 <sup>ND</sup>	Abstain	Y	y	1 <sup>ST</sup>	y

8. Review and discussion of 2025 end of program year reports from program coordinator Ivett Avina.
  - a. Updates on Florecer model evaluation and need to revamp model to Florecer 2.0 in partnership with Napa Valley Education Foundation
  - b. Recognition of 500% program growth for Rainbow Family League.
  - c. Design sprint led to updated name for Rainbow Family League program, will be called “Belonging Through Books” starting in FY25-26
9. Executive Director Report:
  - a. Napa County Imagination Library Launch- enrollment and outreach updates
  - b. First 5 Association Dues- commission reviewed options as outlined in packet and in agreement to move forward with \$3,625 dues contribution
  - c. Story Walk Program- successful planning continuing for summer events that are upcoming
  - d. Partnership Health MOU updates- on advice of counsel and with commission in agreement First 5 Napa will not be actively moving forward with MOU process at this time, but will continue engaging and learning more about opportunities for future partnership
  - e. Leadership Napa Valley- Ashley Walker will be participating in LNV upcoming class 38 with commission support
10. Items for next Commission Meeting, J. Cisneros
  - a. Impact Contracts for FY25-26
11. Announcements
  - a. UpValley’s back to school event August 22<sup>nd</sup> 4:30-7:30 at Calistoga Elementary School
  - b. Ashley’s one-year work anniversary for First 5 Napa
- c. Next Commission Meeting: August 25, 2025 from 3-5PM

Adjourn: 4 :28 pm.

Juan Cisneros, Chair

ATTEST:

Ashley Walker, Secretary

Commissioners Voting Key

JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio  
 JO = Jennifer Ocon; JY= Jennifer Yasumoto; KP = Kelsey Petithomme;  
 JG = Joelle Gallagher; MK= Monica Koenig; MG= Marlena Garcia

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)

Y= Vote in Approval; N= Vote Against

Absent = Commissioner Absent

X= arrived after or left before vote