



****UPDATED MEETING DETAILS****
August 25, 2025 3:00 PM-5:00 PM

MEETING IN PERSON ADDRESS: 1303 Jefferson Street, Suite 100A

Commission Meeting Minutes

1. Call to Order: 3:02 pm. The following were present:

<input checked="" type="checkbox"/> Juan Cisneros	<input checked="" type="checkbox"/> Jennifer Ocon	<input checked="" type="checkbox"/> Monica Koenig
<input checked="" type="checkbox"/> Torence Powell	<input checked="" type="checkbox"/> Joelle Gallagher	<input checked="" type="checkbox"/> Jennifer Yasumoto
<input checked="" type="checkbox"/> Kelsey Petithomme	<input checked="" type="checkbox"/> Vanessa Rubio	<input type="checkbox"/> Marlena Garcia-absent

Staff present:

<input checked="" type="checkbox"/> Ashley Walker	
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2. Public Comment

1. No comments

3. Approval of Commission Minutes, J. Cisneros

- a) Minutes for June 23, 2025

a. (Motion 1st by JO, 2nd by MK)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	X	Y	1 st	Y	Y	2 nd	X	Absent

4. Commission Business

Reminder that August & September Commissions meetings will be the last meetings held in the current First 5 Office. October and December meetings will be held at Child Start, Inc. New meeting location to be determined in the new year.

5. Review and possible approval of contract #596-26 between Napa County Children and Families Commission and Mechele Small Haggard, evaluation services, for fiscal year 2025-26, not to exceed \$13,650.

- a) Motion to approve contract #596-26

(Motion 1st by JG, 2nd by KP)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Y	Y	Y	2 nd	1st	2 nd	Y	Absent

6. Impact Contracts:

- Review and possible approval of MOU 589-26 with First 5 Del Norte County in the amount of \$54,100.41 for IMPACT Legacy related county reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.
- Review and possible approval of MOU 590-26 with First 5 Humboldt County in the amount of \$93,220.42 for IMPACT Legacy related county reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.
- Review and possible approval of MOU 591-26 with First 5 Sonoma County in the amount of \$258,156.62 for IMPACT Legacy related county reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.

- d. Review and possible approval of MOU 592-26 with First 5 Mendocino County in the amount of \$94,347.68 for IMPACT Legacy related county reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.
- e. Review and possible approval of MOU 593-26 with First 5 Solano County in the amount of \$179,335.90 for IMPACT Legacy related county reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.
- f. Review and possible approval of MOU 594-26 with First 5 Marin County in the amount of \$211,844.33 for IMPACT Legacy related county reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.
- g. Review and possible approval of MOU 595-26 with Lake County Office of Education in the amount of \$138,528.09 for IMPACT Legacy related county reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.
- h. Review and possible approval of MOU 597-26 with Solano County Office of Education in the amount of \$326,174.85 for IMPACT Legacy grant for HUB Regional Capacity Building related regional reimbursements following First 5 Napa County's responsibilities as Fiscal Lead Agency for HUB Region 1.
 - a) Motion to bulk approve items A-H.

(Motion 1st by KP, 2nd by JG)

JC	VR	TP	JO	KP	JG	MK	JY	MG
Y	Y	Y	Y	1 st	2 nd	Y	Y	Absent

- 7. Executive Director Report:
 - a. Staff Updates
 - b. Program Updates (Safe Seats, DPIL, Story Walk, Floreecer,)
 - c. AdHoc committee needed to explore Sonoma F5 Funding model and lessons learned
 - i. Joelle, Jenny, Juan, Jennifer
 - d. Action Planning walk-through for FY25-26
- 8. Items for next Commission Meeting, J. Cisneros
 - a. CRC Impact report for FY24-25
 - b. CRC Impact contract for FY25-26
 - c. Q4 Financials
- 9. Announcements
 - a. Be Well mobile services vehicle from HHS—will move around county as needed to serve folks in different locations
 - b. Doula cohort of 12 has been successful; trying for a second cohort
 - c. UpValley worker owned co-op has launched "Promotoras"- opened to contract with other organizations
 - d. Child Start opening two partner sites- NCOE ELC and Vallejo ELC, and received expansion grant for Marin!
- e. Next Commission Meeting: September 22, 2025 from 3-5PM

Adjourn: 4 :11 pm.

Juan Cisneros, Chair

ATTEST:

Ashley Walker, Secretary

Commissioners Voting Key

JC = Juan Cisneros; TP= Torrence Powell; VR = Vanessa Rubio
JO = Jennifer Ocon; JY= Jennifer Yasumoto; KP = Kelsey Petithomme;
JG = Joelle Gallagher; MK= Monica Koenig; MG= Marlena Garcia

Notations under Vote: A = Abstained; C = Conflict; I = ineligible to vote (not sworn in)
Y= Vote in Approval; N= Vote Against
Absent = Commissioner Absent
X= arrived after or left before vote